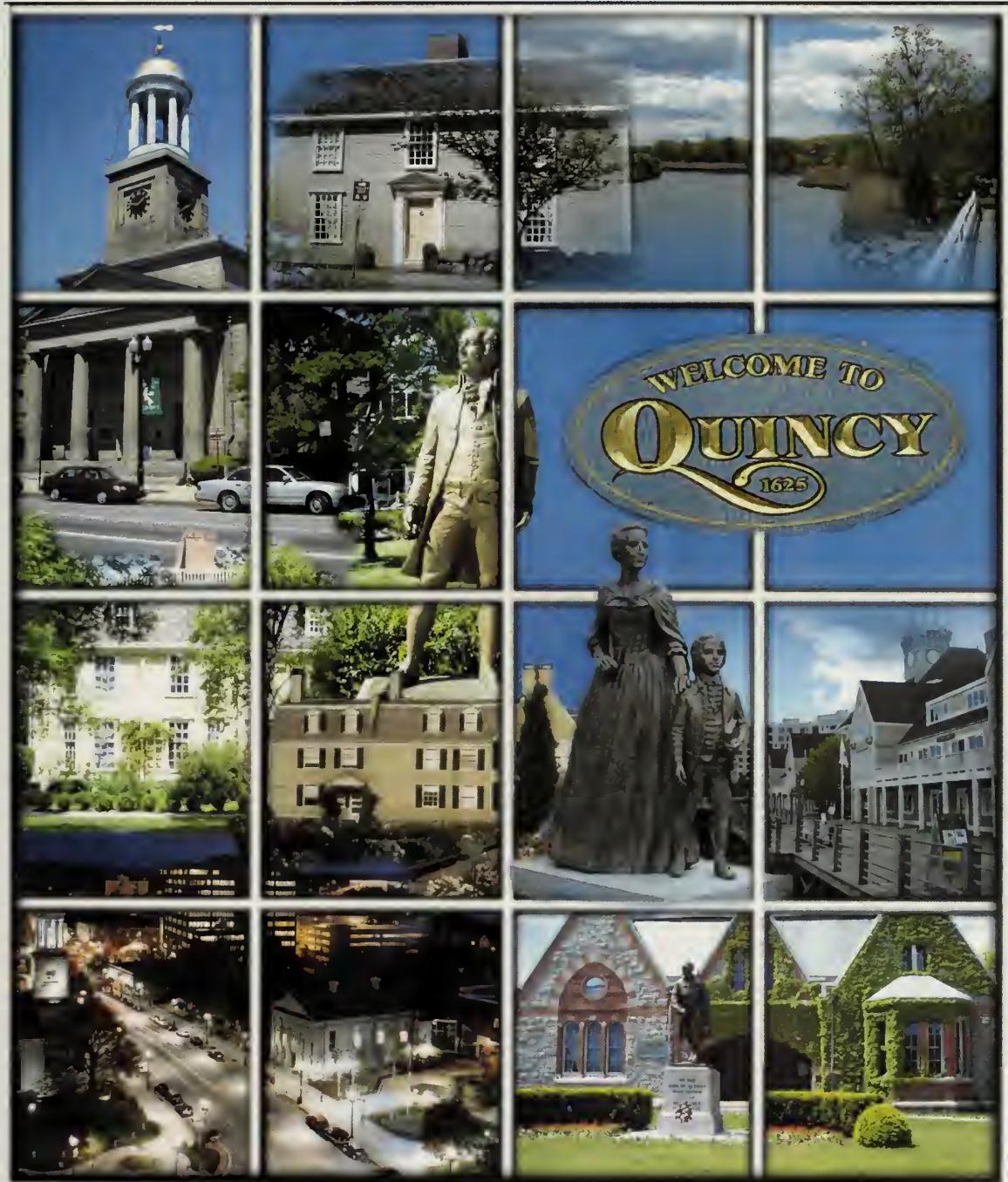


Digitized by the Internet Archive
in 2016 with funding from
Boston Public Library

<https://archive.org/details/inauguraladdress2002quin>

**THOMAS CRANE PUBLIC LIBRARY
QUINCY MASS
CITY APPROPRIATION**

City of Quincy



Annual Report 2002

QR
352
QU4
2002

THOMAS CRANE PUBLIC LIBRARY
QUINCY, MA

CITY OF QUINCY

MASSACHUSETTS



QR
352
Qu4
2002

ANNUAL CITY REPORT

Fiscal Year 2002
July 1, 2001- June 30, 2002

This Annual Report was prepared under the
direction of the Office of Mayor William J. Phelan.
Laurie M. Allen, Executive Secretary

Table of Contents

T
a
b
l
e
o
f
C
o
n
t
e
n
t
s

SECTION 1 - Quincy's Government

Quincy, Massachusetts	6
The Mayor	7
Mayor's Inaugural Address.....	8
City Council 2001-2002	11
City Council Committees	11
Quincy School Committee	12
Boards and Commissions	13

SECTION II - Municipal Departments

City Clerk	18
City Solicitor	21
Elder Services.....	22
Equal Opportunity	26
Family Commission	27
Fire Department.....	29
Health Department	32
Information Technology and Telecommunications Services	41
Department of Inspectional Services.....	43
Building	44
Conservation.....	45
Plumbing	46
Weights & Measures	47
Wire Inspection	48
Thomas Crane Public Library	49
Park, Forestry, Cemetery Departments	53
Personnel Department	57
Department of Planning and Community Development	58
Police Department	62
Emergency Management	66
Department of Public Works	68
Department of Traffic and Parking.....	75
Department of Purchasing	77
Recreation Department.....	78
Retirement Board	84
School Department	86
Veterans Services Department	90

SECTION III - Financial Statistics

Board of Assessors	93
Auditing Department.....	96
Treasurer's Department.....	99





S
e
c
t
i
o
n

Quincy's Government

Quincy, Massachusetts

Population: City Census 88,025
Land Area: 16.77 square miles
Shoreline: 26 miles
Tax Rate: \$13.15 Residential, \$26.91 Commercial
Assessed Valuation: \$7,265,475,869.00



**Honorable
William J. Phelan, Mayor**

INAUGURAL ADDRESS
The Honorable William J. Phelan
Mayor, City Of Quincy
January 7, 2002

Reverend Clergy, Honorable Mayors, Justices of the Trial Court of Massachusetts, City Councilors, School Committee Members, State, County and local officials, past and present, thank you for being here today.

To my family, friends and fellow citizens: thank you for believing in me!

I would like to recite a quote from William Shakespeare, a quote Abigail Adams wrote in a letter to her husband John and one in which my wife Tracey read to me during the recent campaign.

“there is a tide to the affairs of men,
which taken at the flood leads on to
fortune:
Omitted, all the voyage of their life is
bound in the shallows and in miseries...
And we must take the current when it
serves, or lose our ventures.”

As a guy who grew up in Quincy, the son of working people, one of eight kids educated in Quincy’s schools... I cannot express how honored I am ... how grateful I am ... to have been elected Mayor of this great and historic City of Presidents.

I wish to begin by thanking Mayor Sheets for his many years of service to this city, and by wishing him and his family the very best.

Congratulations to our elected City Councilors and School Committee members, especially our newly elected City Councilors Kevin Coughlin, Brian Connolly, Doug Gutro and Joe Finn and soon-to-be new Council President, Mr.

Raymondi. I look forward to working together with the City Council and School Committee for a brighter future for this city and its people.

I come here today bearing good news, and bad news.

The good news is: I am not a professional politician.

The bad news is: I am not a professional politician!

So I will need the help and wisdom and forbearance of *every* person in this auditorium and *every* citizen of this city as we face the very real challenges ahead. We face a world changed utterly and completely by the horrifying events of September 11th. We face an uncertain economy. After a decade of the greatest economic and fiscal growth in the history of this country, we face the prospect of reduced state and federal assistance, a slowing of city revenues, increased expenses for security and the need to assist people hurt by layoffs and downsizing.

But we can and will meet all of these challenges, *together*.

This is a great city. And the greatest thing about it is the strength of its people. Today we shall follow tradition and come together as a city to celebrate and early tomorrow morning we will go to work.

I will begin each morning by asking God for the strength to do the right thing and to always remember that I am no better or worse than the most needy or wealthiest citizen of this city. I intend only to be a worker amongst workers who will move our city forward with compassion, dignity and honor.

To the citizens of Quincy, I ask for your help. I ask all who supported me to continue to believe we can make a difference.

I ask those who could not be supportive, for reasons I respect, to give me the benefit of the doubt and a chance to prove myself and this new administration. And if I stumble and I may, I ask for your forbearance.

I ask my fellow elected officials, on all levels of government, to join together, putting aside old rivalries both real and imagined, and work to help us protect our citizens, balance the budget, improve our schools, and make Quincy the city we all know it can be.

To protect our citizens...

I ask our fire, police, health and school departments along with the medical community and the Quincy community at large to join together to form a Commission on Public Safety. The Commission, which I will appoint, will educate the public and establish and implement policy with clearly defined guidelines and procedures as well as a chain of command to be followed in the event of any emergency.

To balance the budget...

We are presently experiencing a projected deficit in excess of two million dollars in the city budget and an additional deficit of over two million dollars in the school budget with six months left in the current fiscal year. I ask all department heads to be prepared to recommend budget savings by reviewing and evaluating all budget requests starting from zero and to make each budget request with two major goals in mind... one; getting back to providing basic city services in an efficient, professional and friendly manner and two; always keeping the overburdened taxpayer in mind.

To improve our schools...

Parents, students and teachers have been promised a new state of the art high school and the renovation of two prominent middle schools... Central and Sterling. The promise was made four years ago. Committees were formed...meetings were held...locations discussed...sites eliminated and a final recommendation has been made. Our students are looking to us to make it happen. I ask all interested citizens, concerned neighbors, educators and parents to come together to solve

the issues that divide us so we can move forward as a city.

I believe that providing a quality education to every single child is our sacred duty and our most important obligation to the future. I ask our teachers, administrators and students to continue your phenomenal efforts to improve our schools. I ask our Quincy High School and North Quincy High School alumni, retired teachers and administrators, business leaders community leaders and citizens all, to join together with me in sponsoring a citywide schools fundraiser to provide for state of the art technology, professional development and training for our teachers and administrators to make the Quincy School system the best school system in Massachusetts.

I ask the developers and businessmen to come to Quincy, because, we want your jobs and your tax revenues and your investment in our future. And together we will form a partnership that protects our citizens and our workers and our environment and our heritage, while at the same time providing a fair return on your investment.

I ask landlords and builders to work with my administration to provide housing that working families can afford, so that firemen, policemen, teachers and other city workers can afford to live in the city where they work.

I ask local business and hospitality leaders to work with us to promote our twenty-two historical sites and to create more events and attractions to draw tourism dollars and the jobs that come with them.

I ask every city worker to continue your work with pride and energy to move our city forward.

And I would ask every citizen of Quincy to share with the city the benefit of your wisdom, your talents, and your work. September 11th has left us all with a stronger sense of community, a stronger appreciation for what we have... our families, our churches, our friends, and our democratic form of government.

I ran for Mayor truly *believing* in the power of ordinary citizens to bring about change. That power is what brought me here. As Mayor I intend to continue to tap into that tremendous

power. I will do my best to foster an open administration, responsive to the needs and wants and ideas of the people of this great city. For our government is as Daniel Webster declared, "the people's government, made for the people, made by the people, and answerable to the people". These are words that each city employee, including your Mayor, should never forget.

Accordingly, I will ask for the support of the members of the City Council to establish an Office of Constituent Services, to make city government more accessible to the people whom we serve. This office will provide a central location where our citizens may call or come with any concern – housing, potholes, rubbish removal, etc. – and those issues will be handled promptly and professionally.

I intend to use our website, our public advertisements and our local community access cable station to answer questions and stay in touch with our citizens on a regular basis. I want

to hear your ideas.

As I've said, we live in uncertain economic and fiscal times.

On Beacon Hill we have seen shrinking revenues create the need for cutbacks that are painful, and unpopular. I *wish* that as Mayor I could guarantee that everything will be fine, and that every budget request will be met. I can't do that, because it wouldn't be true.

What I *can* guarantee is that I will do everything in my power to maintain public safety, to strengthen our schools, and to ensure our seniors live with dignity and security, that our streets, sidewalks, parks and beaches will be maintained to the best of our ability. And I also guarantee you that I will be *fair*. And that I *will listen*.

Thank you again for this high honor. Each and every day I will work to justify your trust in me.

Thank you.



The Quincy City Council 2002



Timothy P. Cahill
Councillor At-Large



Bryan C. Connolly
Ward 4 Councillor



Daniel G. Raymondi
*Council President
Ward 2 Councillor*



Kevin F. Coughlin
Ward 3 Councillor



Joseph G. Finn
Councillor-At-Large



Douglas S. Gutro
Ward 5 Councillor



Gregory M. Hanley
Ward 1 Councillor



Francis X. McCauley
Councillor-At-Large



Joseph J. Newton
Ward 6 Councillor

City Council Committees

2001-2002

COMMITTEES OF THE WHOLE

Finance
Ordinance
Oversight
Public Works
Park & Recreation
Public Safety
Rules
Senior Citizens
Education
Business & Economic Development
Disabilities
Veterans Services
Library
Housing
Municipal State & Federal Relations

CHAIRMAN

Timothy P. Cahill
Gregory M. Hanley
Joseph J. Newton
Joseph G. Finn
Kevin F. Coughlin
Gregory M. Hanley
Timothy P. Cahill
Bryan C. Connolly
Kevin F. Coughlin
Douglas S. Gutro
Bryan C. Connolly
Francis X. McCauley
Timothy P. Cahill
Joseph G. Finn
Joseph J. Newton

VICE CHAIRMAN

Douglas S. Gutro
Joseph J. Newton
Francis X. McCauley
Douglas S. Gutro
Joseph G. Finn
Bryan C. Connolly
Gregory M. Hanley
Joseph J. Newton
Douglas S. Gutro
Joseph G. Finn
Joseph G. Finn
Gregory M. Hanley
Kevin F. Coughlin
Gregory M. Hanley
Francis X. McCauley

Quincy School Committee

2002

The Honorable William J. Phelan, Chairman

Christine M. Cedrone, Vice Chairman

Jo-Ann M. Bragg

Elaine F. Dwyer

Ronald J. Mariano

Michael E. McFarland

Linda K. Stice

**Richard DeCristofaro, Superintendent of Schools
and Secretary to the Quincy School Committee**



BOARDS AND COMMISSIONS 2002

Beaches Commission

Leo Kelly
Douglas Gutro
Margaret Milne
Robert Galligan
David Murphy
Jack Nigro
Anne McDonald
Michael Morad
Patrick J. Foley
Joseph Joy
Robert Lescinskas
Chickie Abdallah
Kristen Awed
Monique Flaherty
Bernie Reisberg
Monica Ferraro
Drew Scheele

Bike Commission

Anton Neilson
Mike Hurley
Ron Goodman
Leonie Howard
Bruce Hilturen
Madelein Noland
Diane Daniel

Board of Assessors

Marion Fantuccio
Joseph LaRaia
Jolanta Briffett

Board of Registrars of Voters

Denis Tardo
Charles T. Sweeney
William Draicchio
Joseph P. Shea

Building Board of Appeals

Rick Smith, Esquire
Edward Leone
Kenneth Trillcott
Roger Wallin

Cemetery Board of Managers

Richard T. Sweeney
Paul Mauriello
Thomas Galvin
Arthur Wahlberg
Paul A. Schaetzl
Tom Stansbury
Thomas Koch

Commission on Disabilities

Nancy MacDonald
Larry Wood
Nancy Magee
Jonathan Yip
Jane Williams
William Murphy
Amy Boynton
George Colarusso
Vivian Quint

Commission on the Family

Paul Berrini
Robert Bosworth
Rick DeCristofaro
Robert Curry
Acting Chief William Falco
Richard Meade
Reverend William McCarthy
Barry Welch
Sarah Yaroschuck
Christine Schuster

Commission on Women

Sister Joanne Westwater
Lois Elene Farrazzi
Maureen McGuire
Karen A. Donnellan-Potts
Jennifer DeVan
Mary Lou Meighan
Deborah Mollomo
Anne Keating
Barbara L. Wood
Loretta DeGrazia
Jeanne Leslie
Nancy Callanan

Claudia Rasmussen
Jane B. Ford
Holly Williams
Joan Pritchard
Audrey R. MacAllister
Barbara Nawrot Mendez
Pauline Petipas
Mary Ann Stiglone
Katie Green
Joyce Young
Evie Shore
Donna Nolan
Elizabeth Pywell-Stone
Maureen Ayers
Judy Farmer
Tara Curry
Nichole Kinney
Kristin Priscella

Community Policing Commission

Paula Nicholson
Normand Goyette
Richard DeCristofaro
Chief Thomas Gorman
Thomas Koch
John Mather
Father Robert Monagle
Linda Stice
Barry Welch
Courtney Cahill
Michael Jackman
Bruce Carr
Dan Keating
Captain Terrence Kelly
Lieutenant William Stenton
Officer Thomas Connors
Captain Frederick Laracy
Bob Hanna
William Falco
David Colton
Jane Gallahue
Richard Meade
Walter White

Conservation Committee

William Keener
E. James Iorio
Kathy Shaw
Suzanne Dixon

Martha C. King
Thomas Kelly
Heather Sargent

Council On Aging

John D. Noonan
Frank Kearns
Arthur Kennedy
John Chen
Kathy Quirk
Dr. Joseph E. McDermott
John Molloy
Mary Vallier
Mary Kay Bamford
Kenneth Tarabelli
Alexander P. Farquahr
Mark Carey
John G. Mather
Drew Scheele
Barry Welch

Designer Selection Board

Brion Winn
Jay Fink
James Wilson
David Tenney

Emergency Management

John Chetwynd
William Shaw
Anthony Siciliano
Denis Trottier
Brian Wilkosky
Bob Curry
Cherie Krigsman
Alie Shaughnessy

Fair Housing Committee

Nancy Callanan
Judy Farmer
Debbie Kidd
Frank Kearns
John Chen
Grace Raymondi
Jane Reikard
Abe Cohen
Reverend Sheldon Bennett
Kathy Healy
Kathy Shaw

Margaret O'Connor
Jo-ann Bragg
Robert Ulchak
William Keener
Bob Rizzi
Jonathan Yip

Harbormaster

Andrew Ayer
James L. Silcox, Sr.
Daniel C. Shea
Stephen Cleary
Frederick Heller
Alfred Petta
James B. Hines
George Gullage, Jr.
Charles Leuchte
Sal Gallinaro
James Witham
Kevin McKinnon
Robert Gillan
Robert Morales
Francis X. Roche
William F. Wright
James Silcox
John Leuchte
Michael Knudsen
Thomas O'Rourke
Steve MacDonald

Historic District Commission

Edward Fitzgerald
Susan Canavan
Anthony Ricci
James B. McLean
Anne Corcoran
Joyce Baker
Mary Clark
Richard Meade

Human Rights Commission

David Ezickson
Joseph McDermott
William Murphy
Sandra Pimental
George Clark
Maria D'Arcangelo
Donna Johnson
Zaida Shaw

Nancy McDonald
Yi Zou
Guy Degrazia
Jonathan Yip
Ed Grogan
Reverend Esther Bowen
Peggy Farren
Lt. Paul Keenan

Industrial Development Finance Authority

Michael Reidy
Joseph Priscella
Arthur Kennedy
Walter Hannon
James F. Eddy

License Board

Joseph P. Shea
Paul O'Connell
William Falco
Drew Scheele
Walter C. White

Board of License Examiners

Carl Bersani
Walter F. MacDonald, III
Allan MacLeod
Richard Stewart

Park and Recreation Board

Cornelius Driscoll
Ted DeCristofaro
Sandy Verhault
Anthony Sansevero
Robert Evans
Bryant L. Carter, Jr.
John Nigro
Ronald Mariano
Josephine E. Shea
Thomas Koch

Planning Board

Emilio Favorito
Anthony Sandonato
Caryn Smith
James F. Kelley
Robert Harnais, Esquire

Quarry Hills Advisory Board

James L. Anderson
Moya Baldwin
Al Bina
Stephen J. Conroy, Jr.
Robert Curry
Michael D'Amico
Richard Deady, Jr.
Richard DeCosta
Barbara Donelin
Paul Flaherty
James L. Galvin, Jr.
Robert M. Keezer
Luke MacNeil
Michael Masone
Jeffy McNeil
Tom Murray
Michael E. O'Connell
Francie R. Pecoraro
Hugh Reilly
Lee Smith
Ronald Tausevich
Gerry Tirrell
Peter R. Traficante, Jr.
James Vallier
James A. Webber, Jr.

Quincy Arts Council

Margaret Spencer
Maryellen O'Brien
Arthur Keough
Deborah Ali
Deborah Ormon
Antoinette Paglierani
Dianne Murphy
Eleanor Nelson
Maria D'Arcangelo
Edward Fitzgerald
Yolanda Romanelli
Kelly Peterson Cobble
Mary Ann Androncio

Quincy Housing Authority

James P. McDonald
Kevin Cotter
F. Jean Kennedy
Reverend William McCarthy
Christine Cedrone
John G. Mather

Recycling Commission

Sally Owen
Jean Mackey
Nancy Joyce
Larry Chreitien
Douglas Gutro
Joan Pierce
Jim Felci
Michael Hurley
Claire Silverman
Thomas Fabrizio
Rosemary Nolan

Rent Grievance Board

Edward Flavin
Lawrence Falvey
Jane Reikard

Retirement Board

Francis X. McCauley
Mike McFarland
Georgo McCray
Richard Crespi
Roger Perfetti

Thomas Crane Public Library Board

Sandra McCauley
Lawrence Falvey
Aileen Eleey
Michael Furey
Alicia Coletti
Harold Crowley

Youth Hockey Arena Board

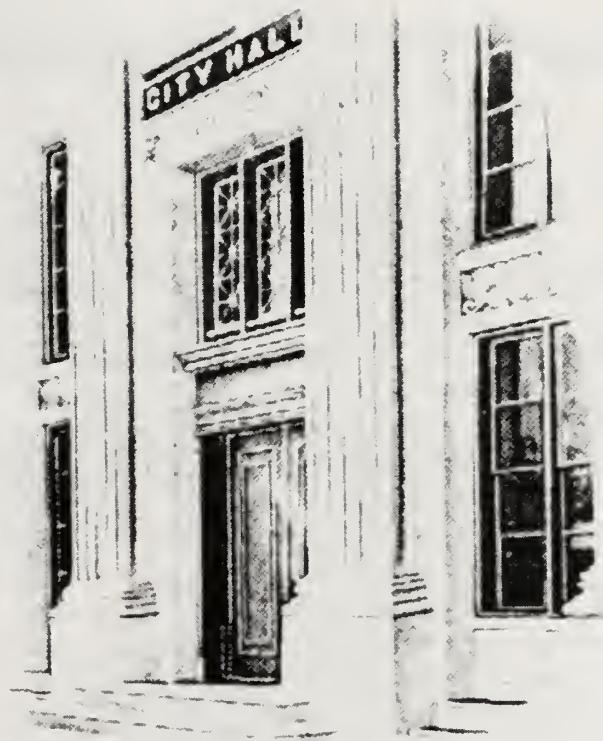
Stephen DesRoche
Christopher McArdle
Pamela Craig
Bruce Wood

Zoning Board of Appeals

Stephen DesRoche
Maryellen Cronin
Jack Garland
Paul G. Gould
William G. Cunniff
Luke MacNeil
Bruce Wood
David Portesi

**S
e
c
t
i
o
n**

II



**Municipal
Departments**

CITY CLERK

Joseph P. Shea, CITY CLERK



FISH AND GAME LICENSES

2001-2002

FISHING LICENSES:		DUPLICATE LICENSES:	
Resident	256	Fishing	0
Minor	3	Hunting	0
Senior	14	Sporting	1
Free License	86	Trapping	0
Non-Resident	6		
3-Day Non-Resident	0	HUNTING LICENSES:	
3-Day Resident	1	Hunting	60
Non-Resident Minor	0	Senior	6
		Free	1
SPORTING LICENSES:		Resident Alien	
Resident	72	Non-Res. Big-Game	
Citizen Sporting	13	Non-Res. Small Game	
Free License	40	Minor	
TRAPPING LICENSES:		STAMPS:	
Minor	0	Archery M-1	49
Senior	0	Waterfowl M-2	49
Resident	3	Fire Arms M-3	38
		Resident W-1	437
		Non-Resident W-2	2
		Collectors W-3	

DOG LICENSES SOLD

MALE	940
FEMALE	828
TRANSFER	0
LATE	95
KENNEL	1
SEEING EYE	1

VITAL STATISTICS

Births:	
Out of Town:	1039
Quincy:	1- at home birth
Marriages:	924
Deaths:	
Quincy :	818
Out of Town:	346

ELECTIONS

Registered Voters	52,075
Population	88,025

LICENSE BOARD

LICENSE TYPE	AMOUNT COLLECTED
Ammunition/Flammables	\$ 70.00
Amusement	\$ 270.00
Auctioneer	\$ 25.00
Bowling Lanes	\$ 640.00
Brunch	\$ 50.00
Cabaret Music	\$ 6,300.00
Club (All Alcoholic)	\$ 14,275.00
Club (wine & Malt)	\$ 650.00
Common Victualer	\$ 30,779.00
Common Victualer/All Alcoholic	\$ 95,613.00
Common Victualer/Wine & Malt	\$ 11,575.00
Cordials	\$ 25.00
Container Storage Units	\$ 2,600.00
Dancing School	\$ 250.00
Dancing (Alcohol)	\$ 200.00
Day General	\$ 52.00
Day General Alcohol	\$ 75.00
Entertainment	\$ 3,850.00
Extension of Premises	\$ 125.00
Floor Show	\$ 600.00
Garage	\$ 225.00
Garage/Repair	\$ 3,825.00
Gasoline/Repair	\$ 4,233.00
General on Premises	\$ 1,500.00
General on Premises All Alcoholic	\$ 2,200.00

Hackney	\$ 4,500.00
Inflammables	\$ 100.00
Innholder	\$ 4,000.00
Juke Box	\$ 475.00
Junk Wagon/Shop	\$ 300.00
Kareoke	\$
Lodging House	\$ 7,600.00
Managers	\$ 1,102.00
Motor I	\$ 650.00
Motor II	\$ 8,500.00
Motor III	\$ 100.00
Movie Screen	\$ 320.00
Non-Alcoholic Club	\$ 50.00
Old Gold/Silver	\$ 375.00
Parking Space	\$ 650.00
Pawnbroker	\$ 200.00
Pinball/Video	\$ 9,137.50
Pool Tables	\$ 2,025.00
Retail/All Alcohol	\$ 25,610.00
Retail/Wine & Malt	\$ 14,775.00
Secondhand	\$ 450.00
Self Service	\$ 2,400.00
Veterans/Legions All Alcoholic	\$ 3,550.00
TOTAL FEES COLLECTED	\$ 266,876.50



CITY SOLICITOR

Joseph A. MacRitchie, ACTING CITY SOLICITOR



SOLICITOR'S ANNUAL REPORT/FY 2002

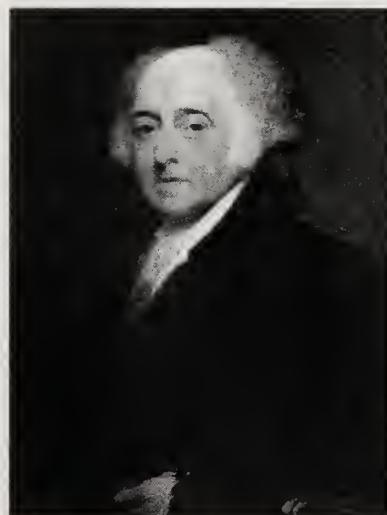
Under the direction of the Mayor, the office of the City Solicitor provides legal services for the City of Quincy. The solicitor, his assistants and counsel are responsible for defending the city against all lawsuits and claims brought against the city, its officers, employees and departments. They must also commence and prosecute all legal actions arising from claims, rights or privileges of the city or any department or administrative board of the city. These responsibilities usually include litigation; the review of legal documents; and the rendering of legal opinions upon request from the mayor, city council or department heads.

During fiscal year 2002, Attorney Stephen J. McGrath served as City Solicitor, through the first Monday of February, 2002. At that time, newly elected Mayor William J. Phelan appointed long time Legal Counsel, and former City Solicitor Joseph A. MacRitchie as Acting City Solicitor. Attorney MacRitchie has served

in various positions within the Solicitor's Office since 1982 with both the McCauley and Sheets administrations.

Numerous issues of municipal law were presented for resolution, including filling a vacancy in the School Committee which occurred upon Mayor Phelan's election; setting the City's tax rate for fiscal year 2002; the expenditure of municipal funds; as well as the City's relationship with the Massachusetts Water Resource Authority. The office of the City Solicitor was proud to assist the new administration in resolving these and many other issues in a manner fitting of our great city.

During Fiscal Year 2002, the City received in excess of 125 new claims. During that same period, payments were made in settlement of approximately 95 claims



DEPARTMENT OF ELDER SERVICES

Thomas F. Clasby, Jr., DIRECTOR



ANNUAL REPORT 2002

2002 marked the end of Quincy Elder Services' administration of the SHINE Program. Funded through the Executive Office of Elder Affairs, SHINE handles all calls, appointments and group meetings for seniors in Quincy and 10 South Shore towns. As a sponsoring agency, the Quincy Council on Aging provides office space, telephone, other office benefits, as well as hiring and supervising the program coordinator. The SHINE program handles all questions regarding Medicare, Medicaid, prescription coverage, duplicate billing and many other questions regarding health insurance. All SHINE volunteers complete an extensive 8-day training program and continually receive updates and new information regarding changes in the system. There is no cost for seniors who utilize this tremendous service. Although we are no longer the administrators of this program, we maintain a staff that volunteers to facilitate the program.

We continue our campaign to identify those individuals who are recently widowed and inform them of the services that are available to them. Each senior who loses a spouse receives a letter of condolence from the Director on behalf of the Department and information regarding the services available. In addition, to this we have formed a support group for the recently widowed and I am proud to say we remain committed to this endeavor.

The Department of Elder Services sponsored a number of educational and informational seminars on housing, finances, health

screenings, legal services and other areas on a bi-monthly basis. Held at the Squantum Gardens Community Center and a number of Community Centers throughout the City, these programs attracted large numbers of seniors.

We continue to operate a number of smaller programs and sponsored some annual special events as well. Outreach on Wheels, in conjunction with the Thomas Crane Public Library, provides reading and other library materials to homebound seniors.

We remain committed to our fitness program, which includes, line dancing and exercise. This fitness program also includes an osteoporosis prevention weight training element. And for those seniors who enjoy strengthening their mind as well, a Scrabble Club, Book Club and Bridge Club meet once a week at Squantum Gardens.

The South Shore Center for the Blind was founded in 1976 and continues to be a source of pride for the Department. Supervised by Quincy Elder Services, this program continues to provide those visually impaired with a place to go every Tuesday and Friday. A number of activities take place at the Squantum Gardens Community Center, which houses the Blind Center. Volunteers assist with these activities, as well as a number of special events and field trips that took place throughout the year. As a sponsor of this worthwhile program, the Quincy Council on Aging provides a great opportunity

for the visually impaired to participate in activities that help raise their spirits.

The Friendly Visitor Program, another successful program, had 10 volunteers who made visits to homebound seniors who live alone. Quincy Elder Services manages this program filing a C.O.R.I. (Criminal Offender Record Information) on all volunteers, matching volunteers with the appropriate seniors, keeping track of volunteer hours, and recording monthly reports. This program is indicative of the outreach efforts of Quincy Elder Services in making sure those living alone receive the care that is needed.

The Department has remained committed to those Grandparents raising their grandchildren. This recent trend in society keeps growing. The G.A.P. support group received support from the Weymouth Department of Elder Services and Harvard Vanguard. Facilitated by Quincy Elder Services and Harvard Vanguard, this group meets regularly with updated information and education which helps seniors deal with this growing concern.

Our transportation program continues to be one of the finest in the State, in fact other communities are implementing their own programs modeled after Quincy's. Along with the medical transportation to Boston Hospitals and local doctor's offices the Transvan program continues to thrive. The Transvan Program, with a nominal fee of \$20 per quarter, provides transportation throughout Quincy for any personal appointment. This service helps to fill a great void for seniors who need reasonably priced transportation to go food shopping, visit a friend, attend a wake, hairdressing or barbering, or for any reason. The Department of Elder Services continually gets positive responses from the many clients who use the program, especially the professional treatment and thoughtfulness displayed by all the drivers.

For those seniors in recovery, the Quincy Elder Services loaned equipment program lends

wheelchairs, walkers, canes, shower chairs and more to those seniors in need of such supplies.

Once again we were able to assist Seniors in filing their income taxes properly, through the IRS-AARP Income Tax Assistance Program. Sponsored by the Quincy Council on Aging, this program utilizes trained volunteers to assist seniors with filling out and filing their income tax forms. On site at Squantum Gardens, this program helped more than 500 Quincy seniors to prepare their Income Tax Returns for 2001. As is the case with many of our programs, there is no cost to the participant. This program is one of the most popular programs provided by the Department of Elder Services.

The Quincy Council on Aging newsletter continues to be a great source of communication between us and the seniors we serve. We received positive feed back on such features in the newsletter as recipes, photos, trivia, history highlights and the Chairman's Senior Beat column. These contain information regarding Council on Aging programs, other Community Center Senior activities and all pertinent information for Quincy's older population. Over 5,000 copies were distributed monthly, which gave Quincy's seniors a look at what was important on the City front.

Again this year we promoted in the newsletter the 2002 flu shot program sponsored by the Quincy Health Department. Health Commissioner M. Jane Gallahue, who serves on the Quincy Council on Aging Board, makes sure that seniors throughout the city get the opportunity to take part and receive a flu shot at various sites and dates throughout the fall. Additionally, we notify the seniors of other points of interests or services provided by various City departments and agencies.

The SWAP program, Seniors Workers Abatement Program, provides opportunities for Seniors living in Quincy to work in various Departments throughout the City. In exchange for work, SWAP participant receives a deduction from their property taxes of \$600.

The seniors have participated in a number of different duties such as computer work, landscaping, office duties and bookkeeping, in departments such as the Library, Department of Public Works, the Council on Aging, the School Department and others. This wonderful program has provided employment for seniors, assisted many departments with part-time workers and helped seniors living in their own homes keep up with their living expenses.

Two of our most popular events are held in the Fall. First is the Annual Quincy Senior Conference, held in September with the cooperation of the Commission on the Family. Our sixth conference was held at Broad Meadows Middle School. This event attracted 242 Participants and utilized 70 volunteers. Workshops on many different topics were provided with speakers from many fields. The evaluations on the Conference showed a 95% approval rate and indicated that the 2001 Senior Conference had once again lived up to its billing.

In November, the Quincy Council on Aging sponsored the 26th Annual Mayor's Thanksgiving Dinner. 160 seniors, who might otherwise have no place to go on Thanksgiving Day, were treated to a wonderful full course turkey dinner. 20 volunteers helped to make everyone in attendance feel at home on one of our most meaningful holidays.

Another annual event, which has become a highlight for seniors every spring, is the Quincy Senior Olympics. Working with Recreation Director Barry Welch and his Department, the Quincy Council on Aging and Beechwood on the Bay once again had a great turnout for the 2002 Senior Olympics. Participants competed in many events throughout the City and, for their efforts, were presented with medals at an awards banquet held at Beechwood on the Bay at the conclusion of the event.

The Quincy Council on Aging, through its efforts to reach all the City's seniors, has continued to seek opportunities to network with

other agencies to provide as much information to Quincy's Seniors as possible. Our affiliation with MCOA has helped to increase our formula grant each year. Working with the Executive Office of Elder Affairs, the National Council on Aging, Massachusetts Gerontology Association, American Society on Aging, the UMASS Boston Gerontology Program and other related agencies, the Quincy Council on Aging has been advised on many changes that have taken place. As a result, we have the Quincy Council on Aging, Department of Elder Services in the forefront of delivery of services to elders on the local level.

Our relationship with South Shore Elder Services remains very strong. We are fortunate to have our Quincy Council on Aging Board Members Gerry Weidmann and Frank Kearns serve on the Board of the South Shore Elder Services. South Shore Elder Services which provides home care, Meals on Wheels, nutrition sites and other services in Quincy, has also assisted with promotion of programs, application for grants and technical training.

Other programs the Council on Aging successfully sponsored again this past year was the Merrill Lynch long distance phone call program which provided seniors with free phone calls anywhere in the world during the holiday period. The Asian Senior Outreach Program, which takes place daily at the Wollaston Senior Center continues to be a strong and vibrant asset to our community.

An attorney from Greater Boston Elderly Legal Services comes to the Council on Aging office the first Wednesday of each month and counsels seniors on legal issues regarding housing, guardianships, Social Security and Medicare and provides referrals where needed. Once again we had legal representatives from Boston Law firms participating in a free wills legal workshop sponsored by the Massachusetts Women's Bar Association.

All of these services are done because of the dedication of the tremendous staff, primarily made up of senior citizens who work part time.

They are true public servants, fielding over 400 phone calls a week. They meet the tasks before them with diligence. It is because of their dedication that we are able to provide the outstanding service that we do.

We are proud of what we have accomplished this past year and look forward to continuing these efforts with other area agencies to make Quincy a better place for its older population.



EQUAL OPPORTUNITY OFFICE

Jonathan Y. Yip, EQUAL OPPORTUNITY ADMINISTRATOR



Cultivate Diversity to Equality

The Equal Opportunity Office (EOO) was established to administer the Affirmative Action Plan for the city and equal opportunity issues facing our city. It is staffed by the Equal Opportunity Administrator (EOA). The EOO has accomplished the following activities during the fiscal year 2002 from July 1st, 2001 to June 30th, 2002.

- The EOO maintains compliance with federal Equal Employment Opportunity Commission by filling the biannual EEO-4 report for year 2001.
- The 7th Annual Quincy August Moon Festival, with attracted thousands of people, was organized by the Equal Opportunity Administrator (EOA) with help from community leaders and Quincy Park Department. The EOO also participates in the Asian New Year Celebration to promote diversity and multiculturalism.
- The EOO, with the cooperation of the Civil Rights Unit, Quincy Police Department and the Quincy Human Rights Commission, receives and resolves complaints and grievances from residents regarding human rights issues. The EOA serves as a member and Mayor's liaison to the Quincy Human Rights Commission and coordinates the annual Martin Luther King Breakfast to commemorate the civil rights leader. The EOA, serving as the American Disabilities Act (ADA) coordinator for the city and member of the Quincy Commission on Disabilities has addressed issues of accessibility in public and private buildings, parks and business locations, in compliance with the American Disability Act (ADA).
- The EOO has provided bilingual assistance including translation, interpretation and cultural information, to city departments in serving Quincy constituents with limited English capability.
- The EOA conducted bilingual seminars to Asian family based child care providers concerning American society, civic duties, voting and government.
- The Equal Opportunity Administrator has been helping the outreach effort to Asian seniors in conjunction with the South Shore Elder Services which has received funding to further this effort.

COMMISSION ON THE FAMILY

Linda K. Stice, DIRECTOR



Commission on the Family 2002 Annual Report

In the 2002 fiscal year, the Commission on the Family answered requests from 444 Quincy residents for information, referrals, and advocacy services. In addition, we responded to requests for information and assistance from the Quincy Police, Fire, Health, Building, Veterans, and School Departments, and from many private, non-profit social services agencies, courts, state agencies, and elected officials.

The three programs supervised by the Commission on the Family thrived during this fiscal year. Our **Transitional Housing Program** (funded by the federal Department of Housing and Urban Development to serve nine families) began the year at 122% capacity, housing eleven homeless families. By using our former office space as an additional apartment, and through a collaboration with Neighborhood Housing Services, we were able to increase our ability to help families. During the year, six formerly homeless Quincy families with a total of thirteen children moved from our program into permanent, safe, affordable housing. Our staff helped five of the families find housing in Quincy, allowing their children to remain stable in the Quincy Public Schools. The other family had our full support in making a permanent move out of state. On average, each family increased their annual income by approximately fifty percent while in the program.

In January 2002, the Transitional Housing Program staff returned to our former office, leaving us with ten apartments. We have accepted five new homeless Quincy families in the past year; their ten children range in age from eight months to fifteen years.

In May 2002, our application for refunding of the Transitional Housing Program was submitted to HUD through the City's Department of Planning and Community Development. The program is currently funded through August 2003. We will learn late in 2002 if the program is refunded for the 2003-2006 funding cycle.

The twenty-five volunteers and two staff members of the **Parent to Parent Program** made home visits to the families of 236 newborn Quincy babies in the 2002 fiscal year, bringing a warm welcome, support, and a copy of the **Pink and Blue Pages**, as well as a gift basket. In addition, the staff offered three eight-week sessions of **My Baby and Me**, a support and education group for first-time mothers; three eight-week sessions of **Baby's First Year**, an intergenerational group of moms, babies, and seniors, held at River Bay Club; six eight-week sessions of **Mother and Toddler** groups; and **Walks in the Park**, a weekly get-together over the summer for mothers and young children. A "recognition" luncheon was held to honor over fifty women who knit and crochet baby blankets for Quincy newborns; Mayor William J. Phelan presented certificates to each volunteer. A "recognition" dinner was held for the twenty-five volunteer home visitors as well.

Funding for the Quincy Family Network, of which the Parent to Parent Program is a part, was cut nine percent for FY 2003 by the Massachusetts Department of Education. Adjustments in staff hours and a cutback in supplies will result.

The **Parent-Child Home Program** had a great year, serving 30 at-risk two to four-year olds in an early literacy program. Twenty-one children completed their second year of this two-year program; nine children will begin year two in September 2002. Trips to the Thomas Crane Library and a "Family Fun Day" at the Della Chiesa Early Childhood Center were additions to the twice-a-week home visits made by our five home visitors. The Massachusetts Department of Education expects to level-fund this program in FY 2003.

The Commission's Executive Director served on a Department of Education Assessment Committee in FY 2002, researching literacy assessments that might be appropriate for the very young children in PCHP programs. In addition, she has asked the DOE to consider Quincy's PCHP as the first Massachusetts program to be studied by the National Parent-Child Home Program staff as a replication site. PCHPs are certified after two years of operation; the twenty-six new PCHPs funded by DOE in 2000 are scheduled to undergo the certification process in the fall of 2002. We are proud of Quincy's accomplishments in the program and welcome the national assessment process.

In the area of **after-school programming**, the Commission assisted the Quincy Police Department in obtaining a **New Horizons for Youth** grant from the state's Executive Office of Public Safety. The Police Department was awarded a \$50,000 grant for the 2001-2002 school year to run after-school programs for middle school students. The New Horizons program is housed at Point-Webster Middle School. The funding allows the building to be open until 4:30 pm four days a week, with a homework center staffed by a Quincy Public

Schools teacher, as well as many activities for the students to choose from. Cooking classes, video production, art club, drama, field trips, crafts, computer club, and a student police academy were just a few of the offerings. The three Community Police Officers assigned to the Quincy Point neighborhood were an integral part of the New Horizons program. One Officer was in the building each day between the close of school and 4:30 pm. Officers also taught some of the New Horizons classes and met with thirty at-risk students in a new mentoring program. The number of students who participate in after-school activities at Point-Webster more than doubled with the advent of New Horizons. This program will continue in the 2002-2003 school year, thanks to the commitment of funds from Mayor William J. Phelan, the Quincy Police Department, and the Executive Office of Public Safety.

The **Sixth Annual Senior Conference** was held in September 2001 at the Broad Meadows Middle School. Emmett Schmarsow of the state's Department of Elder Affairs was a dynamic keynote speaker. The conference received excellent evaluation ratings from the almost 200 Quincy seniors that attended.

In the latter part of FY 2002, the City Council approved Mayor William J. Phelan's plan to create a new **Department of Constituent Services**. The Executive Director of the Commission on the Family will be a part of the new Department. The services provided by the Commission will continue, but many new opportunities to reach out to constituents, hear their concerns, and respond promptly and professionally to them will be possible with the creation of the Department of Constituent Services.

FIRE DEPARTMENT

Thomas F. Gorman, Jr., CHIEF OF DEPARTMENT



Annual Report 2002

GENERAL MISSION STATEMENT

The goal of the Quincy Fire Department is to provide the Citizens of Quincy with the highest level of protection from fires and catastrophes, both natural and man made. We further strive to deliver rapid emergency response to our citizens, affording them a greater possibility of survival in critical situations.

FIRE PREVENTION MISSION STATEMENT

It is the mission of the Quincy fire Department to prevent and/or reduce the incidence of fires by increasing the awareness and knowledge of the citizens of Quincy respecting fire safety, by ensuring compliance with the state fire codes, city municipal codes and other accepted fire safety standards, by educational programs and by investigating the causes and origins of fire.

In fiscal 2002 the Quincy Fire Department responded to 9844 different incidents. These incidents resulted in four fire deaths, one incident involving a vehicle fire, Three deaths in building fires. Particularly disturbing are two deaths directly related to smoking materials. As is evident in this City, cigarettes continue to be the leading cause of fatal fires in the United States. This department supports the Moakley Bill S1916 for a fire safe cigarette.

Other incidents involved everything from fires, explosions, bomb scares, and medical emergencies to car accidents, stuck elevators, hazardous spills and false alarms. Especially challenging were the September 11 prompted anthrax hoaxes.

The total reported dollar loss for all fires was \$3,209,150.

FIRE PREVENTION

The Fire Prevention Bureau continues to focus on providing proactive code enforcement to maximize the quality of life safety conditions within the City's structures. In service to the citizens of Quincy and as typically mandated by Chapter 148 of the MGL as well as 527CMR this bureau continues to inspect, intervene, investigate, educate and enforce to maintain these life safety standards. Our commitment to recognizing hazards where they exist, being persistent in pursuing a remedy and vigilant in their eradication is our primary goal and motivation.

The best method of accomplishing these goals is through salesmanship. We are fortunate to have Captain Tom Lyons who embodies this concept, head this division. Captain Lyons is a 24-year firefighter who continually raises performance standards for this division.

HAZARDOUS MATERIAL (Haz Mat)

The Hazardous Materials Officer Lieutenant William Phelan has continued to rise to the challenges this title encompasses. Lt. Phelan has inspected and documented numerous occupancies for chemical awareness providing needed information to successfully achieve primary objectives in incident mitigation. Recognizing the need for terror incident preparation this officer is a participant in the Statewide Anti-Terrorism Unified Response Network (SATURN).

TRAINING

The training division is under the direction of 33-year firefighter, Captain John Cummings. We are fortunate to have such a dedicated

veteran at the helm. This Department has taught numerous classes on:

- Ladder operations, aerial and ground
- Emergency vehicle operations (including responding safety and liability issues)
- Rapid intervention, which included preparedness for rescue and recovery for fallen fighters utilizing search ropes and thermal imaging cameras.
- Assisting in service company officers with specific training needs

The training department is located in the Fore River Shipyard in a building renovated to provide office and classroom spaces, also available are areas to perform real life/fire evolutions. A portion of the building houses a maize for self contained breathing apparatus, simulation. This facility has been made available to Quincy College and to local fire departments fostering our mutual aid agreements. This is also one of the locations used for the state SATURN classes.

This division also had the duty to perform background investigations to select the 14 recruit firefighters. During a three-month period approximately 70 persons were considered.

FIRE ALARM DIVISION (FAD)

The Fire Alarm Division oversees all alarm boxes, radios and other means of communication in the department. There are currently 1080 alarm boxes in the city. This fiscal year a new Vocalarm/inter-station paging system was installed. Also each firefighter has been equipped with a portable radio. The time is near to replace all truck radios. These radios are 18 years old. All radios are imperative for firefighter and citizen safety. The FAD has nearly completed moving transmission lines to accommodate an additional cable provider for the City. When completed The Cable Company will reimburse the Fire Department for all costs.

MOTOR REPAIR DIVISION

The Motor Repair Division continues to update repair and perform preventive maintenance for the 8 engines, 3 ladders (one quint) and rescue truck, which represent our front line apparatus. Their dedication and ability to stretch funds have kept our new equipment top notch and aging trucks functioning.

New this year is a 2001 Chevrolet Tahoe used as the duty deputy chief's vehicle. There has been no other vehicle purchases for this fiscal year. Future expenditures will be needed to replace.

1. Rescue 1, 1985 Ford/Salsbury current parts needs are met by visiting salvage yards.
2. Engine 1, 1984 Emergency One
3. Engine 8, 1978 Sutphen

LABOR AND MANAGEMENT

Positive cooperation between Quincy Fire Department management and Local 792 is one of our greatest strengths. By managing complaints early, grievances are kept to a minimum. One challenge continually arises in the form of station maintenance. A long-term plan is needed to accommodate new apparatus and personnel needs.

AWARDS

The Quincy Fire Department is proud of the level of commitment and caring demonstrated daily by its members. The Mayor, The City Council, Shriners Burn Institute and other organizations have received letters complimenting the Department and it's members for their outstanding work. Over the past several years, The Quincy Firefighters, Local 792 conduct an outing for the young burn victims from the Shriners Hospital for Children. The Project S.A.F.E., Smoke Alarm For Elders has serviced over 300 elderly in the City. Sharon Beals of the Quincy Beechwood Community Life Center along with Sharon Gamache with the N.F.P.A. have worked in concert with this Department to provide this program which has made life safer for its elder citizens.

I believe this City can be proud of what has been accomplished by this Department during the past

year. I hope that the City will join us in maintaining our readiness by investing in the tools and training that will enable firefighters to meet the future challenges of a changing world.

Fire Statistics for Fiscal Year 2002

Source: Firehouse Incident Reporting System Version 5.0

Incidents

Quincy fire had 9,488 incidents a 7.5% decrease from 10,198 in 2001.

Fires

Quincy had 570 fires in 2002, about a 45% increase from 2001.

There were 261 structure fires in fiscal 2002, about a 226% increase from 2001.

88% of all structure fires or 229 were in residential properties.

There were 78 vehicle fires in 2002, up 19% from 63 in 2001.

Civilian Deaths

There were 4 civilian deaths in 2002 as opposed to none in fiscal 2001.

Civilian Injuries

There were 8 civilian fire injuries in 2002, up 37% from 2001.

Firefighter Injuries

There were 25 firefighter injuries in 2002, down 32% from 37 in 2001.

Property Damage

There was \$3,209,150.00 loss in 2002 up 7% from 2001.

\$2,970,970.00 was from structure fires.

\$229,675.00 was from vehicle fires.

\$8,505.00 was from other fires.

Incendiary or Suspicious Fires

18 or 9% of all structure fires were deliberately set or suspected of having been set.

8% or 18 vehicle fires were of incendiary origin.

Medical

There were 4,906 medicals up 3% from 4,762 in 2001.

Service Calls

There were 845 service calls (lock outs, lock ins, water problems, Police assists and smoke removals) down 9% from 924 in 2001.

Good Intent Calls

Good intent calls were down 17% from 2001.

There were 929 in 2002 as opposed to 1,127 in 2001.

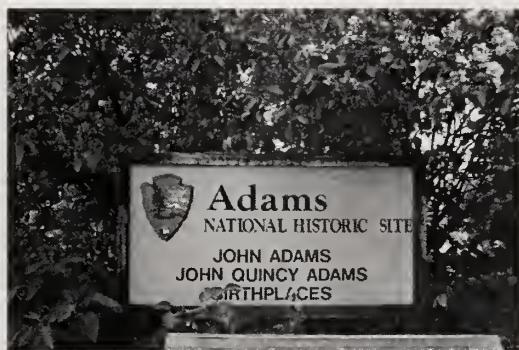
False Alarms

There were 1,591 false calls in 2002 down 11% from 1,764 in 2001.

Hazardous Incidents

There were 512 hazardous incidents in 2002 up 2.5% from 499 in 2001.

These include power lines, fuel spills, carbon monoxide and anthrax investigations.



HEALTH DEPARTMENT

M. Jane Gallahue, HEALTH COMMISSIONER



ANNUAL REPORT JULY 2001 - JUNE 2002

The Health Department continues to address the public health problems facing the community by providing preventive health services, implementing a range of environmental, communicable disease and infection control regulations and by offering educational information and activities on all services provided. A summary of our services, programs and activities for this fiscal year is provided below.

Substance Abuse Control Program Activities - Tobacco Control Program

The Quincy Health Department continues to receive a grant from the Massachusetts Department of Public Health's Tobacco Control Program. The grant requires our Tobacco Program staff to conduct programs and activities designed to meet the following mandates: 1) encourage youth not to begin smoking through offering educational programs and by limiting their access to tobacco products; 2) assist those adult smokers who wish to quit by providing educational information and by making smoking cessation programs available; and 3) protect the health of non-smokers by reducing their exposure to environmental tobacco smoke. The following are some of the activities that have been conducted this past fiscal year to achieve the grant requirements.

1. Media campaigns via the local newspaper, radio, and cable television have presented information on smoking and its effect on health a series of ads entitled "Did You Know" along with the publication and wide distribution of a newsletter, "Tobacco Alert" to approximately 12,000 readers. Public Service Announcements and a series of five

paid advertisements related to the health effects of smoking were developed and published in The Quincy Sun. There were 1107 paid radio spots with WJDA plus 499 radio mentions of smoking and health issues.

2. Public events included rallies for the Great American Smoke Out, the Four Day School Health Fair sponsored by the Quincy Public Schools Department and Arbella Insurance Company's annual employee Health Fair, the Legislative Breakfast, and the workplan events for the Community Mobilization Network. These events include discussion and distribution of information on the effects of smoking on health for over 10,000 individuals.
3. Informational literature on smoking and related health issues was distributed to 10,159 individuals including the City's Community Centers.
4. In addition to two mass mailings, 187 city tobacco vendors were sent informational materials on "Sale to Minors" and 49 city businesses were sent information on Environmental Tobacco Smoke.
5. Enforcement activities of our tobacco regulation affecting access of tobacco to minors led to 1) 99% of vending machines in establishments having permanent lock-out devices installed; 2) compliance checks on thirty-one different occasions of 649 tobacco vendors to determine if illegal sale of tobacco to minors occurred, with a 93% compliance rate, and fines imposed on violators; 3) over 600 inspections for compliance with proper signage prohibiting

the sale of tobacco to minors with a 100% compliance rate.

6. Referrals were made for four individuals wishing to attend smoking cessation clinics.

Alcohol Prevention Activities of Our Community Health Network Area (CHNA)

The Health Department staff continue to participate and support the activities of our CHNA program. This year's focus of our CHNA group was developing and offering educational programs, community events and initiatives to raise the public's awareness of the effects of alcohol abuse on both the individual and the family. Such programs offer measures for prevention, intervention and treatment for alcohol abuse.

AIDS Consortium Prevention Activities

One of our public health nurses represents the Health Department as a member of the South Shore AIDS Consortium. The members continue to work diligently to help individuals living with HIV/AIDS and their families by offering a variety of services including assistance with housing, medical care, home health care, counseling and holistic health information.

Public Health Nursing Programs and Activities

The nurses' role in the area of prevention and control of tuberculosis has expanded with our three nurses now required to function as mandated case managers for patients with an active TB disease. One of the most successful aspects of TB control is the practice of "Directly Observed Therapy" (DOT) for patients with active TB disease. To support patients in adhering to the treatment regimen, nurses visit patients in their homes to monitor the administration and effectiveness of medication. The nurses are supported in this aspect of care by an outreach worker with the State TB Program. TB testing and screening clinics are held in accordance with the current regulation of the Massachusetts Department of Public Health. Contact testing through follow up of residents and new participants is also performed..

The Massachusetts Department of Public Health's regulations require that certain communicable diseases be reported to the local health departments. The nurses review each incident of communicable disease and file a thorough report to the Massachusetts Department of Public Health. The reports serve as one of the most important measures to prevent and control communicable disease in the city. In addition, the nurses work to ensure that members of the community who have come in contact with a communicable disease are evaluated to determine if infection is present . Patient confidentiality is always respected. The nurses also provide preventive education, support and guidance to patients and their families and act as a resource to area health care providers on issues concerning communicable diseases.

Clinics

Lead screening clinics for children age nine months to six years, were held to detect elevated lead levels in blood and to refer the child for follow up as needed. Adult Immunization Clinics were held monthly and by appointment to protect adults against infectious diseases such as lockjaw and pneumonia.

Each fall free influenza clinics are held at Elderly Housing Facilities, Neighborhood Health Centers and The Health Department. A city wide, Saturday flu clinic were also held for receipt of the vaccine. Home Visits were offered to home-bound. The nurses also distributed the flu vaccine to the area health care providers, nursing homes, Quincy Medical Center and the Manet Community Health Centers. Hepatitis B vaccine was provided to public employees at risk for occupational exposure to infection.

Biologic Distribution Program

The nurses maintain an established biologic distribution station. Each nurse was responsible for dispensing M.D.P.H. free vaccine to Quincy health providers, Quincy Public Schools, Quincy Medical Center, and Quincy Detoxification Center for the prevention of measles, mumps, rubella, polio, tetanus, diphtheria pertussis

(whooping cough) haemophilus influenza , chicken pox and hepatitis B. The nurses also dispensed PPD tuberculin vaccine, monitored its usage and educated community providers regarding appropriate screening practices in TB prevention control. Additionally, influenza, pneumonia, tetanus /diphtheria, was provided to health care providers and nursing homes.

School Health Program

The nurses served as health consultants to the private/parochial schools. They provided annual vision, hearing and scoliosis screening and follow up. They administered pediculosis (head lice) inspections, education and follow up when necessary with training offered to each school along with a recommended school protocol. The nurses established a health record for each student and informed parents about the importance of immunizations in ensuring a healthy future for their children. School based immunizations clinics were held to provide the Hepatitis B Vaccine to eligible grade 6 students.

Recreational Camp Programs.

Recreational Camps are inspected, licensed and monitored yearly by the nurses to insure public health safety and prevention of communicable disease. The nurses also provide Health Guidance and Referrals to residents and health care providers and work closely with the Commissioner of Public Health.

Health Education Seminars for Senior Citizens

During the course of the year seminars for senior citizens took place at both Squantum Gardens Community Center and at Marina Place. The topics included the importance of reading labels on food products purchased for those on restricted diets to blood pressure prevention and control to the importance of receiving immunizations as adults.

Seminars of Blood-Borne Pathogens and diseases of the skin were given periodically for those requesting tattoo licensing.

Food /Health Inspection Program Activities

The two full-time food/health inspectors are charged with oversight of the approximately 400 facilities in Quincy who receive our licenses to sell and/or prepare and serve food in the city. In general terms, complaints of any alleged food poisoning require the facility be inspected immediately with follow-up activities conducted by both our nurses and inspectors as necessary. Complaints concerning employee hygiene, unsanitary conditions and others reported by consumers are investigated and followed-up as soon as possible. Consumer complaints about overflowing dumpsters and litter, debris around food establishments are still the most frequent consumer complaints. Issuance of tickets for violations of the Dumpster Ordinance continues to be a routine practice limited now to a certain number of violators.

Those food establishment owners planning to open a new restaurant and those renovating existing restaurants met with inspectors to discuss and complete a plan review packet. This packet contains copies of our smoking regulations, dumpster ordinances, explanation of critical and non-critical violations listed in our food inspection form and requirements for equipment needed, depending on the food to be prepared and/or served in the new or renovated establishment.

New Training & Enforcement Requirements/Food Inspection Program

The new federal code adopted by the Massachusetts Department of Public Health, Division of Food and Drug, in October of 2000, required establishment managers to become Certified Professional Food Handlers before October, 2001. The Quincy Health Department arranged and sponsored training classes, conducted by Professional Food Service Trainers.

Our food/health inspectors and sanitarians also inspected and responded to complaints regarding semi-public swimming pools, tanning facilities, massage parlors, health clubs and one stable. In addition the two food/health inspectors served as, animal inspectors. Approximately 298 dogs and cats were required to be quarantined and released this physical year.

Rabies Prevention and Control Activities

The health/animal inspector, pursued all reported cases of possible rabid dogs, cats, raccoons and skunks. Consultation was offered with follow-up should an individual require pre or post rabies treatment. The Massachusetts Department of Public Health, Division of Communicable Disease fact sheets and educational materials on Rabies were again distributed to schools and the media.

One rabies clinic was held this year in April to encourage dog and cat owners to have their pets immunized. Dr. Tricia Glazier, Veterinarian, conducted the clinic assisted by a number of our staff who record important information on the vaccination status of the pet and issue tags which identify the animal as having been vaccinated within the year.

Chief Sanitarian, Housing Code and Other Sanitarian's Activities

The Chief Sanitarian spends considerable time carrying out her responsibilities as the Supervisor of the Housing Code staff, which includes one code inspector, one full-time sanitarian and as needed one part-time sanitarian. She met weekly with staff to review individual cases and to offer guidance and consultation for resolution of cases. In her role as Supervisor of the Semi-Public and Public Swimming Pools, she conducted Annual Training Seminar prior to the opening of the seasonal pools for the over 30 Operators and Managers of Pools in the City required to meet the requirements of the State Sanitary Code "Minimum Standards for Swimming Pools". In addition to inspecting an assigned number of seasonal pools every two weeks, she assisted the two sanitarians as needed in carrying out the

mandates of the Swimming Pool Regulations while conducting inspections of their assigned pools. She also reviews & approves construction plans for new semi-public and public pools.

The Chief Sanitarian also provided Health Department comments on behalf of the Health Department to the members of the Zoning Board of Appeals on issues coming before the board.

A considerable portion of her time was dedicated to the review of plans and documents, site inspections, meetings with engineers and developers of proposed new subdivisions, PUD's and commercial facilities to discuss drainage, sewage, insect/rodent control, hazardous materials, dust control, solid waste and other environmental prevention and control issues specific to the site. The Chief Sanitarian and the other sanitarians responded to the daily complaints by residents concerning such issues as nuisance, dust, indoor air pollution, asbestos exposure, rodent and insect complaints, water quality concerns and complaint of air quality and odors.

Special Projects

Highpoint

The Health Department continues to monitor both routine and complaint conditions at the Highpoint site.

Bioterrorism

The events of September 11th resulted in the health department's significant involvement in bioterrorism response and preparedness activities which have been on-going.

Development of fact sheets, web information and both in-house and city-wide protocols were a prime responsibility of the Chief Sanitarian and other key staff members. Dozens of documents generated at the federal and State levels have been reviewed and continue to be incorporated into the City's disaster preparedness plans.

The Housing Code inspector is assigned to complaints involving housing conditions in specific areas of the city. All housing code

inspections include lead determinations as required along with full Sanitary Code inspections according to "Minimum Standards of Fitness for Human Habitation."

Shellfish Warden Activities

Our shellfish warden continues to enforce the city's Shellfish Management and Regulation Plan which requires the licensing of all diggers, the routine testing, opening and closing of the flats in accordance with all of the Division of Marine Fisheries requirements. The shellfish warden also assists our department in collecting water samples and in posting signs when particular beaches are unacceptable for swimming and in removing such signs following acceptable results of re-tested water samples. He is also an active member of the Shellfish Warden's Association and has received an award for his continued efforts to improve the quality of the clam flats in the city.

The Health Department has also added a pumpout boat that was procured with monies from a grant under the Clean Vessel Act. This boat is run from May through October and services boats mainly in the Quincy Fore River and Town River. Waste is pumped from recreational crafts and disposed of in the City of Quincy sewer system. During this fiscal year 456 boats were serviced and approximately 6000 gallons of sewerage collected through use of the Pump-Out-Boat.

Health Commissioner's Activities

Wollaston Beach Task Force

The Health Commissioner worked with other Task Force members to carry out certain recommendations presented in the extensive "Plan to Restore Water Quality at Wollaston Beach." The particular areas of involvement included work on the recommendation that the State Department of Public Health convene a scientific study and advisory group of scientists from the MDC, MWRA, DMF, DEP, EPA and others to decide upon the most appropriate indicator organism that would determine the public health risks associated with swimming in

marine waters having elevated bacteria counts. Other recommendations requiring follow-up involved increasing public educational efforts on water quality and risks.

Beach Commission

The Health Commissioner conducted research this past year as requested by the Beach Commission. One area involved an analysis of the regulatory requirements necessary to operate a private laboratory for water quality testing possibly by the Commission. The requirements were both difficult and financially prohibitive for the Commission to tackle at this time as were the cost factors, staff and accurate reporting of daily water testing of the City beaches during the summer months as was of interest to the Commission. A review of an EPA grant proposal for studying and conducting real-time or timely analysis of water quality was also conducted but unable to be pursued due to the pending loss of Federal funding for this grant proposal. In addition, the Health Commissioner conducted research on the various Marine Science and Marine Studies Programs in the state in the hopes that the Commission might eventually apply funding to conduct similar programs in the City of Quincy.

Special Projects

Highpoint Project

The Health Commissioner and Chief Sanitarian worked with the DPW Commission and environmental consultants on the noise, insect and dust control requirements for the first phase of this project conducted during this fiscal year.

Quarry Hills Associates Project

The Health Commissioner worked with the City's Environmental consultant in reviewing and discussing all issues related to the placement of materials proposed by the developer on the site assigned portion of the proposed golf course in the city. A number of discussions occurred between the environmental consultant, DEP and the developers, which were in turn discussed with the Commissioner for eventual decisions.

West Nile Virus

Working with the DPW, Norfolk County Mosquito Control Project and the Animal Inspector in the City, the Health Department worked to prevent and control the potential for the West Nile Virus occurring in the city. Press releases were provided regularly throughout the summer to inform the public about the status of dead birds collected and analyzed at the State

Lab. Information on the preventive and protective measures residents could take to control mosquito breeding in their yards and to protect themselves from mosquito bites along with information of the disease itself was provided to the media, and to a number of individual residents in the City.



Health Inspectors	Routine Inspections
Restaurants	1399
Retail Food Stores	1301
Mobile Food Service	14
Catering Service	40
Cafeteria	72
Bakery	55
Function Halls	49
Temporary Food Service	97
Vending Machine	67
Motels	27
Nursing Homes	49
Swimming Pools	130
Day Care Sanitation	43
Health Club, Steam Baths, Sauna	53
Tanning Facilities	74
Massage Parlors	98
Schools Private-Parochial	89
Food/Health Investigation/Complaints	
Consumer Food Borne Illness	22
Consumer Product Tampering	13
Consumer Employees Hygiene	45
Consumer Unsanitary Conditions	62
Consumer Dumpster Complaints	70

Consumer Rubbish Debris	83
Consumer Food/Insect/Rodent	27
Sewer/Grease/Drainage	28
Toilet Facilities, Unsanitary	31
Other	135
Insect & Rodent Control	
Rat Complaints	20
Cockroach	25
Animals- Dog Bites Reported	
Long Term	82
10 Day	73
Other	5
Cat Bites Reported	83
Long Term	44
10 Day	95
Quarantined Animals	298
Fish & Wildlife Complaints	5
Laboratory Testing-Frozen Desert	198
Burial Permits	775
Nursing Division –	
I. Total Home Visits	142
II. Total Office Visits	484
III. Total Telephone Visits	3943
IV. Total Health Guidance	3655
V. Total Child/Adult Clinic	54
VI. Total School Visits	152
VII. Total In-Service Education	6
VIII. Total Conference	409
IX. Total Meetings	118
X. Communicable Disease Reports	191
XI. Tuberculosis New Cases	13
XII. HIV/AIDS Information Ref.	9
XIII. Biologic Services	304
XIV. Camp Visits	56
XV. Health Fairs	2
XVI. Flu Shots	3367
Tuberculin Testing	
Total	125
Male	66
Female	59
Negative	84
Positive	30
Not Read	11
Certification	0
Contact	102
College Entrance	0
Routine	0

Vision/Hearing/Scoliosis Testing	
Vision	835
Hearing	735
Scoliosis	492
Chief Sanitarian Summary	
Pool Inspections	37
Demolition Inspections	21
Lead Paint Safety Initiative/Activities/Meeting	16
Sub Division Review	3
Housing Code Cases	5
Highpoint Meetings	7
Bathing Beach Report	4
Air Pollution	11
Misc. Transfer Inspection	4
PUD	2
ZBA Agenda Review	4
Indoor Mold	2
Nuisance Complaint	35
Seminars	3
Septic/Sewage	2
School Fairs	2
DEP-PIP Meetings	4
West Nile Meeting	1
CDBG Need Assessment	
CDBG Grant	
Site Plan Reviews	
Pigeon Droppings West St. Bridge	
Asbestos	15
Subdivisions	3
Tobacco Program	
Worksite Contacted	15
Employees at Worksites	
Smoking Ban	15
Designated Area	1
Cessation	
Cessation Referrals	68
Cessation Materials	78
Events	
Number of Events	6
Number of Attendees	6800
Health Fairs	6
Meetings	
Health Dept. Staff	5
Tobacco Dept. Staff	2

MTCP Regional	12
MTCP Trainings	1
Health Advisory	4
Local Coordination	62
State Coordination	45
Compliance	
Stings	9
Number of Businesses	334
Violations	18
Signage Checks	258
Smoking Survey	1
Complaints Resolved	2
Media Contacts	
Press Releases	4
Press Conference	1
News/Editorials	7
PSA's Developed	7
Radio Mentions	323
Media Development	5
Print Media	79
Sun-Paid Ads	9
Paid Radio Spots	356
Taxi Top Ads	0
Legislature Distributed	16,443
Mass Mailing	3
Number of Contacts	167



INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS SYSTEMS

Charles J. Phelan, Jr., DIRECTOR



ANNUAL REPORT July 1, 2001 - June 30, 2002

Operations:

The greatest challenges of this year were rehosting the main city hall system, new web based software for the Quincy Public Schools, a new computer system for the Quincy Police, and a computer printing system.

The former printing system produced three million images a year. The 4850 Xerox Highlight color printer was our only main printer and we were dependent on service to keep it operational. With the new Xerox contract we were able to add another printer, a Xerox DP65 black and white high speed printer for a backup. We accomplished this at no additional cost.

During the year 3.1 million images (printed pages) were prepared on the computer printing system, with a total of 24,100 individual print jobs. In addition, 395 jobs (500,000 pages) were printed for manuals, letterhead, booklets, postcards, and business cards.

The Riso Static Printing System was rehosted. We were able to add a new printer with increased color printing ability. We gained a new printer on contract at no additional cost to the taxpayer.

A new mail folder-inserter was leased at the same rate as the former lease.

Some notable jobs:

1. Police policy manual
2. Water bills, tax bills, and auto excise bills
3. Census
4. School schedules
5. Report cards and interim reports

6. Beach Guide

7. D.P.W. Snow cards

8. FY 2003 budget with new zero-based budgeting format

9. Inaugural invitations and programs

10. Business cards

Software:

1. Installed software and hardware for laptop computers in fifteen police cruisers

2. Upgraded and installed web base software for the Quincy Public Schools

3. Installed and upgraded software for Fire Department incident reports, enabling reports to be sent over the network

4. Began writing software for inventory city assets for GASB 34. Any new purchases of \$15,000 or more are inventoried at purchase when the purchase order is created.

5. Created new electronic budgeting system for zero base budgeting

6. Created new electronic format for creating annual reports for departments

7. Reviewed software and hardware for water meters; began planning for replacement

8. Upgraded to data. Resident appraisal tables and rates

9. Wrote in software for collection of boat excise tax and programs for collection by marine unit.

Personal Computer:

1. Installed new PC's in the Law Office and Personnel Office

2. Received 961 calls for service of PC's, printers, network problems, and fax services

3. Trained 40 department heads and staff in zero base budgeting format
4. Installed 116 new PC's for classrooms in the Quincy Public Schools
5. Expanded number of PC's connected to the internet from 255 to 1,000 for increased demand at schools and library
6. Trained over 100 employees in Word, Excel, and Graphics
7. Added seven fire stations to the city's network; added new server and software for incident reporting

Telecommunications:

1. Received 400 calls for moves, repairs, feature

- hanges, and installs
2. Set up a new phone system for Quincy Access Cable
3. Moved all South Coastal centrex phone lines from Hancock Street to new location at 152 Parkingway
4. 150 corrections on E-911, Ali Discrepancy, and address changes
5. Maintained security cameras in City Hall and schools
6. Brought new data lines into seven fire stations for hook up to city network



INSPECTIONAL SERVICES

Walter C. White, DIRECTOR



2002 INSPECTIONAL SERVICES ANNUAL REPORT

Construction activity in the city continues at record levels. This department issued a record 1800 building permits for the year. The total value of construction permitted was \$106,774,047.00.

I would like to thank the personnel of this department, namely the Building, Zoning, Conservation, Wire, Plumbing & Gas, and Weights and Measures divisions, for their

dedication and hard work serving the needs of the citizens of the City of Quincy.

I would also like to thank the numerous boards and commissions and other city departments with whom we interact on a daily basis. They make our job easier because of their commitment to the citizens of the City of Quincy.



INSPECTIONAL SERVICES

BUILDING INSPECTION

James P. Anderson, SENIOR BUILDING INSPECTOR



BUILDING INSPECTION 2002 ANNUAL REPORT

This has been another very busy year Building Inspections. We set a record of 1807 permits for the year.. Among the most notable projects: the renovation of Sagamore Towers at 95 West Squantum St.; the completion of the Faxon Highlands apartments; the Quincy Credit Union on Quincy Ave.; the completion of Chapman's Reach at Marina Bay; start of construction at the Reserve at Marina Bay; the renovation of the Woolworth's building downtown; start of Monroe Place apartments downtown, continuing construction of the Quirk facility on Southern

Artery; completion of Thoreau Woods; and apartments on Suomi Road.

In addition to construction inspection, we also did public safety, License Board, and zoning complaint inspections. We also spent considerable amount of time at Marina Bay during the summer of 2001 as Noise Compliance Officers, monitoring the noise levels of the various establishments with entertainment licenses.

40	One Family Dwellings	6,756,000
3	Two Family Dwellings	566,000
4	Three Family Dwellings	1,462,000
3	Four Family Dwellings	1,659,000
10	Multi-family Dwellings	41,105,757
4	Mercantile	10,650,000
	Manufacturing	
	Storage	
12	Garages	177,935
1,301	Residential Alterations	20,056,812
205	Other Alterations	23,389,801
32	Removals	480,600
89	Signs	317,181
104	Miscellaneous	1,286,044
TOTALS	1,807	107,907,130
411	Dwelling Unit added through new construction	
1	dwelling Unit added through alteration	
	Receipts for FY 2001-2002	1,955,651
	Public Safety Inspection Fees	3,692

INSPECTIONAL SERVICES - CONSERVATION COMMISSION

Heather Sargent, ADMINISTRATOR



FISCAL YEAR 2002

Resource Area Delineations requested:	1
Notices of Intent filed:	43
Amended Notices of Intent filed:	5
Requests for Determination of Applicability filed:	25
Resource Areas of Delineation issued:	1
Determinations of Applicability issued:	25
Orders of Conditions issued:	32
Amended Orders of Conditions issued:	4
Certificates of Compliance requested:	7
Certificates of Compliance issued:	2
Extension Permits requested:	0
Extension Permits issued:	0
Emergency Certificates requested:	1
Emergency Certificates issued:	1
Enforcement Orders issued:	1



INSPECTIONAL SERVICES - PLUMBING AND GAS DEPARTMENT

Steve Mattes, PLUMBING AND GAS INSPECTOR



ANNUAL REPORT JULY 1, 2001 – JUNE 30, 2002

2,628 PLUMBING AND GAS PERMITS ISSUED

The following is the number of Plumbing and Gas Applications filed with our department, the amount received for permit fees and the number of inspections made for the fiscal year ending June 2002.

PLUMBING APPLICATIONS.....	GAS APPLICATIONS	
1,502	1,126	
FEES.....	FEES	
\$71,029	48,133	
INSPECTIONS.....	INSPECTIONS	
7,450	3,165	
TOTAL APPLICATIONS	TOTAL PERMIT FEES	TOTAL INSPECTIONS
2,628	\$119,162	10,615

INSPECTIONAL SERVICES - OFFICE OF WEIGHTS AND MEASURES

Michael A. Shaheen, DIRECTOR



Annual Report 2002 WEIGHTS AND MEASURES

Financial Statement

Sealing Fees	\$10,813.00
--------------------	-------------

Articles Tested and Sealed

Total Sealed	1385
Total Adjusted.....	26
Total Not Sealed	9
Total Condemned.....	0

Re-weighing of Commodities

Total Articles Weighed.....	4300
Total Correct	3947
Total Under	210
Total Over	143

Scanner Accuracy Tests

Various Stores.....	100 Items Per Store
---------------------	---------------------



INSPECTIONAL SERVICES - WIRING DEPARTMENT

Thomas E. Purpura, DIRECTOR



Annual Report 2002

PERMITS AND INSPECTIONS

Permits Issued to Contractors	1,947
Permits Issued to Mass Electric Co.	526
Revised Estimated Cost of Wiring to New and Old Buildings	12,958,453
Inspection of New and Additional Wiring	3,500
Inspections of Fire Damage Buildings	21
Number of Defects	472
Fees Collected	92,866

LIBRARY DEPARTMENT

Ann E. McLaughlin, DIRECTOR



ANNUAL REPORT FY'2002



Library Dedication: October 14, 2001

The dedication and re-opening of the restored Richardson building marked the final phase of the Thomas Crane Library's expansion, renovation and restoration project. Working from old photographs and drawings of the library built in 1882, the architects recreated period light fixtures, restored the woodwork and floors, and recaptured the historic atmosphere of the original building.

Awards

January 2002: The Mass. Architectural Access Board's Honor Award for Accessible Design in Public Architecture "for the elegant integration of accessibility with the preservation of the

historic character and its contribution to a complex and challenging architectural solution."

May 2002: The Mass. Historical Commission 2002 Historic Preservation Award for "a project demonstrating an outstanding commitment to preservation in the Commonwealth of Massachusetts."

Programs and Services

Community use of the library continued to grow. Library circulation increased overall by 15%, but in the non-print categories increased from 25 to 60%.

Circulation FY'02

	FY'01	FY'02	Gain
Print			
Books			
Adult	175,487	206,489	31,002
Children	<u>162,611</u>	<u>172,214</u>	<u>9,603</u>
Total:	338,098	378,703	40,605
Periodicals			
Adult	15,206	15,861	655
Children	<u>2,634</u>	<u>2,823</u>	<u>189</u>
Total:	17,840	18,684	844
Non-Print			
Audio			
Adult	23,	32,580	8,652
Children	<u>4,372</u>	<u>6,856</u>	<u>2,484</u>
Total:	28,300	39,436	11,136
Video/DVD			
Adult	31,455	54,233	22,778
Children	<u>12,926</u>	<u>17,618</u>	<u>4,692</u>
Total:	44,381	71,851	27,470
CD-ROMS			
Adult	226	2,086	1,860
Children	<u>1,399</u>	<u>1,827</u>	<u>428</u>
Total:	1,625	3,913	2,288
GRAND TOTAL:	Adult	246,302	311,249
	Children	<u>183942</u>	<u>201,338</u>
		430,244	17,396
		512,587	82,343

Adult Programs

The library offered a total of 112 adult programs attended by 2,530 people. The year began with the popular Summer Concerts on the Lawn featuring Atwater & Donnelly 7/19; Krisanthi Pappas Jazz Combo 7/26; Gabriella Snyder, mountain dulcimer 8/2; Odaiko New England Japanese Taiko Drumming 8/9.

A variety of musical, dramatic, educational and literacy programs were offered throughout the year:

September:

Author Janet Uhlar Tinney read from her book Bunker Hill

October:

“Traditional Ballads of Murder” sung by Atwater & Donnelly

November:

Krisanthi Pappas’s Swing Trio performed. Steve Puleo, historian presented a lecture on “Boston’s Great Molasses Flood”

December:

Quincy Symphony Orchestra’s Holiday Concert presented in the atrium

January:

Author Jane Dews read from her book Sunrise. Caroline Hughes performed in a flute and string recital

February:

Aine Minogue performed on the celtic harp “Love Letters” dramatic readings by Belinda West & Ted Zalewski

Quilt Exhibit by Marilyn Seide 2/6 – 2/24

Les Sampou performed the Blues Author Marc Widershien read from his book The Life of All Worlds

March:

Judy Bernstein performed as “Eleanor Roosevelt”

Scott Sanchez performed on the classical guitar

Exhibit on the life of Mary Baker Eddy 3/4 - 3/29 with a book talk on

The Life and Times of Mary Baker Eddy Slide lecture by Paul King on “Islands of Boston Harbor”

April: Quincy Choral Society Spring Concert Mystery Authors Panel “Getting in Touch With Your Inner Sleuth”

Exhibit by Robin MacDonald of paintings and drawings

Annual exhibit by the Quincy Art Association

Annual exhibit of student work for the Quincy Public Schools Arts Festival

Children’s Programs:

The Children’s Department broke all records for program attendance and circulation. There were 306 programs offered for children from infants to pre-teens which were attended by 6,040 children, 1302 more than last year! The Summer Reading Program attracted 491 children who read a total of 2,172 hours. Regular storyhour programs included 4 – six week sessions of storytimes for children 4 months to 5 years.

Special programs included:

Super Cold Science presented by the Museum of Science

Reptiles, a live animal program from the Museum of Science

The Summer Storytelling Series featuring 7 performances by professional storytellers

9 Monthly Musical programs were presented for toddlers by Beth Green and The Two Dads

6 monthly science workshops were presented by Mad Science of Greater Boston for children 7 and older

School vacations featured performances by the Galapagos Puppets, David Zucker and Michael Lynn the “Balloon Animal”

Students from Broad Meadows in Mr. Adams’ class cleaned the library grounds, planted a Peace

Garden, and presented a symposium on child labor as part of "Operation Day's Work"

Throughout the year class visits were conducted for all ages.

Historical Mural

The Quincy Arts Council commissioned Quincy artist Jim McGurl to paint a mural of historic scenes which now adorns a wall in the large meeting room.

Friends of the Library

The library trustees sparked the reactivation of a Friends of the Library organization which began

working on several committees to raise money for the library.

Staff

Amanda Pegg joined the children's staff in October 2001, Galen Cunniff was appointed library assistant in November 2001 as was Tami Burns in December, 2001. Jane Granstrom retired in March 2002, Kathleen McCormick, Jeanne Patts and Robert Cronin retired in June, 2002.

Board of Trustees

2/1/01 – 2/1/02

Harold S. Crowley, Jr., Secretary

Arthur Foley

Jane Madden

Robert O'Connell, Treasurer

Mary Phelan

Mary Weafer, Chair

2/1/02 – 2/1/03

Alicia Coletti

Harold S. Crowley, Jr., Chair

Aileen Eleey, Secretary

Michael Furey

Sandra McCauley, Treasurer

Paul Picarski (resigned 7/02)

Lawrence J. Falvey, Jr. (7/02 appointment)

Arthur Ciampa, long-time Board member and Trustee Chair
died at the age of 79

PARK, FORESTRY AND CEMETERY DEPARTMENT

Thomas P. Koch, EXECUTIVE DIRECTOR



ANNUAL REPORT FY 2001-2002

The Park & Forestry Department has a staff of 28 full-time employees. The staff is augmented with summer help during the growing season to assist with the care and maintenance of all facilities. Assisting the Executive Director is the Program Manager, currently occupied by David Murphy.

The Park Department has jurisdiction over all parkland in the City of Quincy. The Park and Recreation Board has authority over the issuance or denial of park-use permit requests and the establishment of policies governing park properties.

The Park Department's Forestry Division has jurisdiction of all trees in the public way.

Babe Ruth League World Series Awarded to Quincy

The National Babe Ruth League Organization, an affiliate of baseball leagues for children aged 13-15 years, awarded the 2003 14-year old World Series to the City of Quincy. Led locally by the efforts of the Quincy Babe Ruth League, the National Babe Ruth Organization made the announcement with the Directors of Quincy Babe Ruth and Mayor Phelan at Quincy's new Marriott Hotel in May 2002.

There will be seven teams from throughout the country that will qualify to play in the tournament at Adams Field. Quincy will be allowed to enter a team against the best teams in the nation by nature of being the host community. The tournament is also expected to generate significant funds into our hotels, restaurants and the local economy in general.

The tournament will be held in the beginning weeks of August 2003.

Work Progresses on Formal Garden at Upper Merrymount/World War II Memorial

The Formal Garden at Upper Merrymount, a new project undertaken with the help of a State grant secured by Representative Ron Mariano, continued to progress toward a Fall 2002 opening.

Work performed during the past year included shaping and "mounding" of the landscape to enhance aesthetic sight lines at the site. The area where the water fountain will be placed has been excavated and sub-graded as well. Grass seed has been planted throughout the site.

Thus far, the trees have been transplanted around the perimeter of the park and surveying has been performed along the adjacent roadway.

Upon completion, the park will feature a decorative water fountain donated by the Quincy Partnership, the World War II Memorial, various plantings and park benches.

Project PROSPER Announced; Open Space Acquisition Planned

The City's new hotel/motel tax has been passed, allowing the creation of an Open Space, Park and Recreation Fund. The fund will be used to acquire and improve open space and renovate parks and recreational facilities. In anticipation of this funding source, specific parcels were targeted for acquisition and renovations at specific parks were planned. This plan was labeled Project PROSPER, an acronym for the Protection of Open Space Parcels and the Enhancement of Recreational Facilities.

The City's hotel/motel tax began generating funds as of July 1, 2001. It will be phased in incrementally over the next three years until reaching a maximum rate of 4%. The Project PROSPER plan called for a bonding initiative to achieve the goals set forth in the plan because the necessary money had not yet accrued to the amounts necessary. The bond was to be paid with the funds as they were received.

This plan targets the remaining significant undeveloped parcels in Quincy, with an emphasis on water resource protection, watershed protection and neighborhood preservation.

New Tot-Lots at Faxon Park; Marshall School

Park Department personnel installed a brand new children's tot-lot at Faxon Park. Two separate play units were installed at Faxon Park; one targeting children 2-5 and the other targeting children aged 5-12.

At the Marshall School, the old tot-lot was replaced and a new one installed due to a reconfiguration of the traffic pattern at the school. A new driveway off Southern Artery precipitated the moving of the children's playground. A new tot-lot was installed and the old tot-lot will be used for spare parts.

Welcome Young Softball Field Removed

The Park and Recreation Board voted not to allow softball playing at the Welcome Young Park in North Quincy. After incessant problems with softballs striking neighboring homes and people outside the park, it was voted unanimously by the Park & Recreation Board to halt the issuance of permits for softball at this location.

In response to the removal of the softball field, the Park and Recreation Board allowed an extended permit to the Quincy Men's Softball League at Faxon Park. This effort was made to alleviate the loss of one of the two fields utilized by this league.

The Park Department is currently working with the School Department's Athletic Director to consider field usage options at this location.

New Park & Recreation Board Members Appointed

Four new Park and Recreation Board members joined the Board in 2002. The new members are Sandy Verhault, Robert Evans, Connie Driscoll and Anthony Sansevero. The four new members were appointed by Mayor Phelan and began their terms in February 2002.

Outgoing members include Howard Crowley, Peter Kenney, Frank Santoro and Steve Hawko who have nearly 50 years of combined service. The Park Department expresses its appreciation for their years of service.

Park Department Assists with Various Special Events

In addition to conducting events such as ArtsFest or Arts in the Parks, the Park Department plays a major support role in assisting the Christmas Parade festivities, First Night, Degan Memorial Road Race, the Jimmy Kennedy "Squirrel Run" and a number of other events held throughout the city.

Wollaston Garden Club Improves Intersection at Beale Street and Newport Avenue

Volunteers from the Wollaston Garden Club made significant aesthetic improvements at the intersection of Beale Street and Newport Avenue with assistance from the Park Department. They cleaned out invasive plants and leaves, planted various shrubs and flowering plants and installed a granite bench at the site.

Work will continue in the coming months as volunteers from the Wollaston Garden Club target the grassy slope between Beale Street and Grand View Avenue for improvements.

New Nativity Scene Dedicated in Memory of the late Rev. Cornelius Heery

A new nativity scene was gifted to the city for display in front of City Hall in memory of the late Rev. Cornelius J. Heery, Pastor of the

Sacred Heart Church from 1976-1996. The Nativity Scene has been part of the city's Christmas display in Quincy Center for decades.

The striking crèche was handmade in Italy. The Park Department oversees all the Christmas lighting displays throughout the city.

Park Department Makes Loam In-House Saving Thousands of Dollars

Park Department staff saved tens of thousands of dollars for the taxpayers by creating all the loam necessary for the year with in-house personnel and rental equipment. Park Department staff turned the DPW's compost pile regularly over the past year to ensure decomposition. The compost was screened and then used at projects throughout the city, especially at the Cemetery Department and the new project at the Formal Garden at Upper Merrymount. The Park Department will continue this effort in the coming years.

Wendall Moses Playground Fields Dedicated in Memory of Donald Frazier and William Phinney

The two little league diamonds at the Wendall Moses Playground behind the Squantum School were dedicated in the memory of Donald Frazier and William Phinney at the suggestion of the School Committee.

On June 4, 2002 there was a dedication ceremony at the fields attended by both the Frazier and Phinney families.

Park Department Continues Maintenance of School Grounds

The Park Department entered its second season of maintaining the grounds of all twenty public schools in Quincy. Work performed by the Park Department includes regular cutting, mowing, hedge trimming and flower planting.

Improvements to the grounds will be made as the budget provides. Last year, foundation plantings were added around the Atlantic Middle School, significantly improving the aesthetic appearance at the school. Landscape

improvements were also made at the Point-Webster Middle School.

Forestry Work Continues; New Trees Planted

The Forestry Division of the Park Department received 1,023 calls for tree service during the past year. In response to these calls, there were 201 trees removed, 766 trees were trimmed, raised or cut back and 69 were sprayed for insects. Recent efforts to augment the Forestry Crew by moving Park Department personnel over during the winter months has alleviated the burden of work throughout the year. Personnel will continue to perform forestry-related duties during the winter months to help address the hundreds of calls received annually.

There were 865 new trees planted throughout the city during the past Fall and Spring. The following trees species were planted: Norwegian Shantung Sunset Maple, Queen Elizabeth Hedge Maple, Columnar Norway Maple, Callery Pear and Frontier Elm. Special consideration was given to planting locations, especially in those locations with overhead wires and narrow sidewalks.

The City of Quincy was named "Tree City USA" by the National Arbor Day Foundation for the 6th consecutive year due to its commitment to maintaining its urban forest.

2,230 Permit Dates Approved

The Park & Recreation Board approved 2,230 various permit dates during the past year for baseball, softball, soccer, football and lacrosse. Permits were issued for scholastic, youth and adult league games. This figure represents one of the highest figures in history, reflecting an increase in available facilities and diversification of activities. Lacrosse has been growing steadily and now seeks varsity-quality fields. Some consideration is being given to ways to accommodate this sport in the future, given the current demand for fields.

The Park Department operated on a budget of \$1,662,732 for FY '01-02. The breakdown is as follows:

Personal Services:	\$1,258,199
Current Expenses:	\$300,533
Contractual Obligations:	\$104,000

**2001-2002
Park & Recreation Board**

Josephine Shea

Jack Nigro

Bryant Carter

Ted DeCristofaro

Ronald Mariano

Robert Evans (2/02 – 7/02)

Connie Driscoll (2/02 – 7/02)

Anthony Sansevero (2/02 – 7/02)

Sandy Verhault (2/02 – 7/02)

Howard Crowley (7/01 – 2/02)

Steve Hawko (7/01 – 2/02)

Peter Kenney (7/01-2/02)

Frank Santoro (7/01-2/02)



PERSONNEL DEPARTMENT

Roberta F. Kety, DIRECTOR



2002 Annual Report

A new Personnel Director, Roberta F. Kety, and a new Benefits Coordinator, Marie Brinkmann, joined the staff during the second half of Fiscal Year 2002. The Personnel department consisted of the following very dedicated and hard working individuals: Linda Bowes, Personnel Assistant, Lara Whitt, Assistant Benefits Coordinator and Francine Prear, Personnel Analyst.

During the second half of Fiscal Year 2002 the Personnel Department was occupied with the budget process. The benefits budget for fiscal year 2002 was under-funded so that the budget process was tremendously arduous. The actual cost of benefits was several million dollars above the fiscal year 2002 appropriation. For fiscal year 2003, the benefits budget increased from 18 million dollars to just under 26 million dollars.

The Personnel Department worked closely with the Quincy Insurance Advisory Committee during the budget process due to the fact all persons receiving benefits needed to be apprised of the under-funding of the Benefits budget (most specifically, the health, and life insurance budgets).

There were promotions in both the police and fire department. Two police officers were promoted to the rank of sergeant, one police officer was promoted to the rank of lieutenant and a firefighter was promoted to the rank of lieutenant. During the fiscal year the City began the process of hiring ten (10) police officers and twenty (20) new firefighters. As a result of budgetary constraints, no police officers were

hired and plans were made to hire only fourteen (14) firefighters.

Mayor Phelan recommended the Early Retirement Incentive Plan to the City Council where it was unanimously adopted. In fact, the City of Quincy was the first city or town in the Commonwealth to both adopt and implement the Early Retirement Incentive Plan. The Mayor extended the Early Retirement to all employees in all departments and allowed the five year maximum of credible service years and/or age. As a result of the Early Retirement Incentive Plan, 105 people retired on June 30, 2002. The benefits staff met with all retirees prior to June 30, 2002 to review each persons benefit choices and to ensure correct beneficiary forms were on file.

This review of benefit choices and files of the 105 employees fell immediately on the heels of the Open Enrollment period for all employees and all retirees.

During April, May and June, the Personnel Department was involved in notifying employees of potential layoffs and holding layoff hearings for all individuals involved. Fortunately, due to the swift adoption and implementation of the Early Retirement Incentive Plan the majority of layoffs were averted.

The Personnel Department has been working closely with all the unions to resolve both problems and grievances on a regular basis.

PLANNING & COMMUNITY DEVELOPMENT

Richard H. Meade, DIRECTOR



Department Of Planning And Community Development Annual Report

July 1, 2001 - June 30, 2002

The Department of Planning and Community Development (PCD), in partnership with Mayor Phelan's Administration, the City Council, community agencies, city departments, and the residents of the City, continued the task of pursuing critical community development objectives that preserve and enhance the quality of life in Quincy. These goals were targeted through various economic development, housing, public works and facilities, public services, targeted planning initiatives and historic preservation programs throughout the City, with emphasis on low to moderate income neighborhoods. The efforts described below contributed greatly to providing adequate housing; increased job opportunities; safe, vibrant neighborhoods; and compatible development and redevelopment throughout the City.

In FY 2001-2002 program year, the PCD effectively used federal, state, and local resources to further overall goals for community development, housing, homeless and special needs to principally serve very low, low and moderate income persons. As indicated in the FY 2000-2004 and 2001-2002 Annual Update *Consolidated Plans* prepared by PCD as part of Dept. of Housing and Urban Development (HUD) funding requirements, these goals were to provide decent housing, create a suitable living environment, and expand economic opportunities. Quincy largely achieved and exceeded its goals for the year, although the

persistent demand for all types of units has challenged goals and objectives related to affordable housing.

In pursuit of its mission, during FY 2001-2002 the PCD expended \$472,758 out of an available \$537,132 in federally-provided Community Development Block Grant (CDBG) funds for supplies, salaries, benefits and administrative costs associated with managing the City's CDBG, HOME and ESG federal grants. Of this expenditure, the majority was expended for overall grant oversight, various research activities and the monitoring of sub-recipients.

Despite ongoing challenges, PCD will continue to monitor all aspects of its main funding sources, such as CDBG, HOME and Emergency Shelter Grant (ESG), to administer cost-effective programs that serve both the targeted clientele in need and the population at large. As always, PCD also continued to look for new resource and leveraging opportunities throughout FY 2001-2002, and as the lead agency continued to coordinate and improve HOME housing programs in the Quincy-Weymouth Consortium. Outlined below are the budgeted resources, expenditures and accomplishments administered by PCD during FY 2001-2002, by program category.

GRANTS

For **FY 2001-2002** (beginning July 1, 2001), the City of Quincy and Quincy-Weymouth

Consortium received the following funds from HUD: *Community Development Block Grant (CDBG) - \$2,530,000; HOME Investment Partnerships Program (HOME)-\$770,000; Emergency Shelter Grant (ESG)-\$86,000; McKinney Homeless Assistance- \$1,373,451;* Prior Years' *Community Development Block Grant (CDBG)* - Unliquidated Obligations and Uncommitted Funds, including Program Income-\$1,396,586; Prior Years' *HOME Investment Partnerships Program (HOME)* Unliquidated Obligations and uncommitted funds-\$791,178; Prior Years' Lead Paint Program funds-\$700,000; Federal Emergency Management Agency's (FEMA) Project Impact - Unliquidated Obligations and uncommitted funds-\$110,760; and Miscellaneous Income (Rental Rehabilitation Program Repayments)-\$102,625. With respect to the HOME resources, the Consortium had agreed to allocate these funds between the two communities based on the ratio of their respective CDBG funds: City of Quincy-\$528,220; Town of Weymouth-\$241,780.

In FY 2001-2002, the City expended \$3,261,477 of CDBG funds. The Consortium expended \$664,313 of HOME funds for affordable housing initiatives and programs. The ESG grant of \$86,000 was utilized by the Quincy Interfaith Sheltering Coalition to provide shelter for the homeless. Of the \$2,788,718 of CDBG expenditures in FY 2001-2002 subject to the low to moderate income calculation required by HUD, \$2,604,196 – or 93.38%-- benefited low/moderate income persons and households.

HOUSING AND HOMELESSNESS

The Consortium's housing initiatives included all programs, projects and activities funded through the HOME and ESG programs and CDBG funded housing rehabilitation, handicapped-accessibility and affordable housing development activities. Housing related expenditures were the following: The Community Housing Development Organization (CHDO) *Neighborhood Housing Services of the South Shore* (NHSSS) developed 7 units of affordable housing project that is being utilized

by Quincy-Weymouth families with a parent in recovery from substance abuse using \$16,237 of HOME funds. In FY2001 the Consortium expended \$14,035 to benefit low to moderate-income first-time homebuyers.

The *Office of Housing Rehabilitation* (OHR) within the City's *Department of Planning and Community Development*, along with NNSSS, offered a number of programs that addressed code violations or home improvement needs in Quincy's aging housing stock. These programs enabled low to moderate-income homeowners to stay in their homes, while ensuring the stability and quality of Quincy's many distinct residential neighborhoods. In FY 2001-2002, 57 housing units were rehabilitated by OHR at a cost of \$888,509 in CDBG and HOME funds, of which \$179,913 was HOME and \$708,596 was CDBG. Of these expenditures, \$678,561 in CDBG funds benefited low to moderate-income households.

The *Quincy-Weymouth Consortium* was awarded \$2,000,000 in March 1999 by the U.S. Department of Housing and Urban Development (Office of Lead Hazard Control) to conduct lead hazard control activities, which include grants and loans for lead abatement, education and outreach, blood screening and employment and training. Total expenditures for FY01 were \$472,872 (including program income). Approximately, \$805,113 in loans for lead abatement were awarded to owner-occupants and investor owners.

PUBLIC SERVICES

In FY 2001-2002, the City of Quincy funded many high quality public service programs citywide. These programs ranged from mental health counseling, drug and alcohol awareness training and stress management, to parenting courses, food pantries, and a host of other services. Persons assisted included the elderly, minority groups, handicapped persons, mentally-challenged adults, single parents and other members of Quincy's low and moderate income populations. The Public Service's budget totaled \$484,679, with expenses amounting to \$471,148. Public service beneficiaries in all

client groups, who were predominantly low to moderate-income persons, totaled **10,701** persons; **28%** of whom were minority residents. FY 2001-2002 subrecipients, beneficiaries and expenditures were as follows:

After School Recreation Program - 47 children for \$2,500; **Atlantic Neighborhood Programs** -634 for \$34.593;

Commission on the Family: Parent to Parent Program – 236 for \$9,331; **Good Shepherd Counseling Services** - 102 for \$12,000; **Houghs Neck Community Programs** -1.156 persons for \$18,452; **Interfaith Social Services** – 36 for \$4,000; **Montclair/Wollaston Association** – 49 for \$1,419; **The Office of Asian Affairs Programs** - 1,425 for \$48.306; **Quincy After School Child Care** – 12 for \$7,500; **Germantown Neighborhood Center (GNC)** - 1,040 for \$33,406; **Seaside Advocacy Group: Food Pantry** – 200 individuals and families for \$2,120; **Ward 2 Community Programs** – 361 for \$44,858; **Ward 4 Neighborhood Association** - 88 for \$11.082; **Adams Shore Community Senior Services** - 81 for \$2,185; **Asian American Service Association: Asian Services** - 225 for \$6,700; **Beechwood on the Bay: Elder Services** – 711 for \$19,000; **Commission on the Family: Transitional Housing Program** – 24 for \$15,859; **Council on Aging: Transportation Services** - 1,771 elderly persons and 475 female heads of households for \$153,103; **Esther R. Sanger Center for Compassion, Inc. Quincy Crisis Center** – 254 for \$5,000; **QCAP: Emergency Food Pantry** - 1,958 for \$17,699; **South Shore Elder Services: Meals on Wheels** - 10 handicapped adults for \$5,500; **Squantum Community Center: Senior Services** - 236 for \$14,038.

PUBLIC WORKS AND PUBLIC FACILITIES

During FY 2001-2002, the City of Quincy addressed many critical needs in the area of public works and facilities improvements. In addition to necessary street and sidewalk improvements in low/moderate income areas, the improvement of older commercial districts

experiencing blight, turnover and disinvestment endured as a high priority. In FY 2001-2002 the City's community and economic development efforts utilized Quincy's commercial districts for creating and retaining jobs, providing accessible goods and services to the working population and expanding the tax base in Quincy. Through Quincy Department of Public Works (DPW), the City undertook public works improvements in low to moderate income and slum/blighted areas with \$339,196 for street improvements, and \$280.177 for commercial district repairs.

Accomplishments as of June 30, 2002 include the following: in FY 2001-2002, work continued on the Quincy Point Commercial Area Revitalization District (CARD) on Washington Street. Design work and the initial stage of Phase I, involving electrical and signalization work, was completed on schedule. Streets throughout Quincy's wards and low to moderate income areas were fixed in FY 2001-2002. Street and sidewalk improvements, including resurfacing and curbing, were funded for most wards. Repaired streets included Quarterdeck Rd. in Ward 1, Curtis Ave. in Ward 2, Rockview Rd. in Ward 3, Marlboro St. in Ward 5, Greene St. in Ward 5 and Felton St. in Ward 6.

Numerous public facilities in low to moderate income areas received rehabilitation funds in FY 2001-2002, as specified by high priority needs in the FY 2000-2004 Consolidated Plan assessment. Total expenditures, including program delivery, amounted to \$63,973 in FY 2001-2002. Facilities assisted included: design work for new offices and facilities for South Shore Cerebral Palsy at 143 Old Colony Avenue; a fence at the Quarry St. soccer field; funds for necessary renovations to Manet Community Health Center sites; floor repairs at the Ward 2 Community Center on Nevada Rd.; and beach improvements for low to moderate income areas by the Quincy Parks Dept. An unexpended balance of \$380,917 from FY 2001-2002 is largely reserved for the ongoing Germantown Neighborhood Center expansion project.

ECONOMIC DEVELOPMENT

Non-housing community development initiatives during FY 2001-2002 that were closely related to high priority objectives in the Consolidated Plan also included CDBG-funded economic development. They were designed to foster overall City economic growth and assist in the maintenance of our older commercial centers subject to economic disinvestment and loss of businesses and local jobs. Expenditures for economic development activities were conducted through the Quincy 2000 Corporation, a PCD subrecipient and the City's economic development corporation. During FY 2001-2002 Quincy 2000 had about \$300,000 including loan repayments from prior years for these programs. FY 2001-2002 acvtivities included: Programs for Technical Assistance to Microenterprises and Programs for Job Creation-Commercial Loan and Grant. These funds are used to help existing businesses create jobs for low and moderate income people and help small businesses grow larger and more competitive.

In addition, CDBG funds were used for a Section 108 project. A loan repayment for the **Quincy Shipyard** project amounted to \$688,949 from CDBG funds during the program year to comply with Section 108 requirements.

QUINCY HISTORICAL COMMISSION

As a Certified Local Government, the City of Quincy and its Historical Commission participate in a number of activities designed to preserve and enhance the city's historical resources including its two local historic districts. Members are volunteers with certain areas of expertise and come from the local community. The Commission may have as many

as seven members and seven alternate members. Quincy business owners, real estate professionals, architects, and Historical Society members serve on the Commission. Funds for planning studies, research work and as matching funds for other grant programs are often provided by the CDBG program. Costs for legal ads and postage for required notifications are carried under the Planning Department budget within the City's overall annual appropriations.

The Historical Commission works closely with the business community and the Quincy Center merchants to increase the attractiveness of the Central Business District as it competes with regional malls for consumers dollars. The Adams Birthplace Historic District, although much smaller, is equally as important since it is one of the City's most visited historic sites.

The Commission reviewed 20 applications during the course of the past year, most of which were for new signs within the Historic Districts. Again this year, many of the businesses were new to Quincy.

The Historical Commission participated in one state wide preservation conference covering topics such as local archaeology, highways and transportation in historic districts, and similar issues. As a Certified Local Government, the City and the Commission are expected to participate in these forums.

In past years the Historical Commission, using CDBG funds, conducted research projects that produced twelve volumes of survey forms about Quincy's older and historic properties.

QUINCY POLICE DEPARTMENT

Chief William F. Falco



Q.P.D. ANNUAL REPORT JULY 1, 2001 – JUNE 30, 2002

During the Fiscal Year July 1, 2001 through June 30, 2002, Police Chief Thomas Frane retired. A Captain, two Lieutenants, one Sergeant and six Officers also retired.

As mandated, all Officers received firearms training. All Officers attended legal law update training and were recertified in CPR receiving familiarization on portable defibrillators. Sigarms in New Hampshire certified four Officers in high performance pistol tactics and four Officers in tactical pistol instruction.

Due to concerns following 09-11-02 seven Officers attended classes on anti-terrorism and five Officers attended classes on weapons mass destruction awareness conducted by FEMA. One of our Officers, who completed a certification program at Fort McLellan, Georgia, provided all Officers with a 2 hour session on introduction to weapons of mass destruction and how they apply to Police Officers. The session also included threat assessment, securing the area and proper response to both biological and chemical weapons.

Specialized training for Detectives included digital imaging, DNA collection, fire investigation, forensic investigation, sexual assault investigation, and search warrant class. One Officer received training in motorcycle accident investigation and fifteen Officers were recertified as Breathalyzer Operators. The Community Police Officers also received specialized training. One officer attended a conference on Asian organized crime. The K-9 Officers, as well as their animals, were continuously trained throughout the year in courses, such as: crowd control and various types of searches.

All Division Commanders submitted their goals and objectives for the coming year in an effort to keep the City of Quincy a safe and enjoyable place to live.

Record Room

Citations

Arrests	267
Criminal	245
Warnings	6379
Total:	8244

Accidents

Police Response	2,110
Fatalities	2
Pedestrian	41

Parking Permits	646
Fingerprints:	
Licenses/Citizens	341

Hackney Licenses	46
------------------	----

Firearms Division

Licenses to Carry	
Identification Cards	
Total	491

Community Service Unit

Juveniles (tracked)	403
Runaways Recorded	90
Sexual Assaults	54
Child Abuse Cases	25
Restraining Orders	460
Restraining Order Violations	112

D.A.R.E. Officers

At the start of this Fiscal year, Officers John Grazioso and Don Sautter were the DARE Officers under the supervision of Lt. Thomas Malvesti. Starting in July 2001, we conducted the Regional Dare Summer Camp Program. This is a two-week camp held in Quincy in conjunction with the Norfolk County District Attorney's Office, the City of Quincy and the Towns of Avon, Holbrook, Randolph, Braintree, and Weymouth. Participants were one hundred twenty-five (125) Fifth Graders and twenty (20) High School students.

During the school year, DARE lessons were taught to eleven public schools and four parochial schools at fifth grade level. This involved approximately 800 students. The Middle School DARE Program was taught in the City's five public Middle Schools to approximately 750 seventh graders.

Fifteen parents' meetings were conducted and approximately 400 parents or guardians attended. After School DARE meetings were also conducted consisting of drug education and sports activities for the children. After-prom events were sponsored by the DARE Officers and the Police volunteers. Both Quincy High and North Quincy High School students attended.

Special Operations Unit

The Special Operations Unit consists of the following divisions:

Motorcycle, K-9, Mounted Patrol, and Marine Division.

Arrests	115
Citations	1508
Hackney (03-01-02/06-30-02)	
Taxi Inspections	79
Issued Licenses	29
License Suspensions	2
Probation Department Visits	5
Miscellaneous Duties:	
Wakes	19
Funeral Escorts	18
Parade Escorts	5
Road Race Escorts	4
Civic/Political Events	33
Boating Safety Courses	3

Bureau Of Criminal Investigations

<u>Crime</u>	<u>Reported</u>	<u>Cleared by Arrest</u>
Murder.....	1.....	1
Rape	28.....	25
Robbery.....	86.....	34
Assault.....	381.....	333
Burglary	406.....	71
Larceny.....	1536.....	493
Auto Theft.....	257.....	25

QUINCY POLICE DEPARTMENT

Tue Aug 13 2002

Incidents by Car Sector 07/01/2001 to 06/30/2002

Code	A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	D1	D2	D3	OTHER	TOTALS
ARSON	02	01	01	04	00	03	00	00	01	00	00	01	01	00	14
ASSAULT	00	00	03	02	04	02	02	04	07	03	05	06	08	00	46
B&E/M/V	12	19	39	19	14	36	15	10	08	04	23	40	19	00	258
B&E/PAST	12	24	27	29	29	27	07	06	22	06	49	50	28	00	316
B&E/PROG	03	01	04	03	02	05	00	03	03	06	10	13		00	56
HOMICIDE	00	00	00	00	00	00	00	00	00	00	01	00		00	01

DISORDER	99	83	279	186	122	145	53	81	140	77	297	319	200	03	2084
LARCENY	43	46	83	70	72	51	25	23	26	20	133	104	83	02	781
LARC/FA	00	01	00	00	00	00	00	00	00	00	00	00	00	00	01
LAR/MV	15	11	34	20	27	34	08	07	08	07	30	30	29	00	260
SHOPLIFT	00	11	79	45	96	04	00	01	00	01	34	75	20	00	366
OUI	01	02	05	02	02	07	01	00	00	01	08	02	04	00	35
ARM/ROB	00	02	04	04	07	06	00	00	01	00	17	07	06	00	54
UNAM/ROB	00	02	08	05	00	05	00	00	00	01	03	04	05	00	33
VAND/CTY	02	05	02	12	04	08	02	01	10	01	04	08	02	00	61
VAND/PRP	40	45	87	88	88	95	19	39	48	22	65	126	71	03	836
DRUGS	07	04	13	12	07	20	03	05	12	34	29	16	06	00	168
VICE	00	00	01	00	00	00	00	00	00	01	00	00	00	00	02

Quincy Police Department

Incidents by Hour from 07/01/2001 to 06/30/2002

Tue Aug 13 2002

Incidents			6PM-7PM	3659	5.8%
Hour	#	%	7PM-8PM	3298	5.2%
MID-1AM	2167	3.4%	8PM-9PM	3353	5.3%
1AM-2AM	1983	3.1%	9PM-10PM	3351	5.3%
2AM-3AM	1395	2.2%	10PM-11PM	3125	5.0%
3AM-4AM	1005	1.6%	11PM-MID	2458	3.9%
4AM-5AM	782	1.2%			
5AM-6AM	757	1.2%		62953	100.0%
6AM-7AM	1355	2.2%			
7AM-8AM	1869	3.0%			
8AM-9AM	2875	4.6%	Liquor Inspector		
9AM-10AM	3154	5.0%	Inspections	2209	
10AM-11AM	3025	4.8%	License Board	19	
11AM-NOON	3253	5.2%	Investigations	46	
NOON-1PM	3092	4.9%	TIPS Classes	5	
1PM-2PM	3249	5.2%	Verbal Warnings	10	
2PM-3PM	3336	5.3%	Summons	11	
3PM-4PM	3229	5.1%	Complaints	16	
4PM-5PM	3706	5.9%	Suspensions	5	
5PM-6PM	3477	5.5%	Fraudulent I.D. Class	1	

State Hearings	2
Crime Prevention Officer	
QPD Tours	32
Crime Watch Programs	20
Rape Prevention Programs	5
Personal Safety Programs	7
Child Safety Programs	12
Bank Robbery Programs	2
Teen Dating	
Violence Programs	10
Asian Crime Prevention	5
Drug Awareness Programs	4
Career Day	1
Safety Fairs	6
Drunk Driving Programs	1
National Night Out	1
Senior Safety Programs	4
Community Cookouts	9
Sidewalk Bazaar	1
Citizen Police Academy (eleven-week program)	1
Middle School Police Academy (Point Webster)	2
Senior Police Academy (four-week program)	10
Student Police Academy (QHS & NQHS)	4
Cable Television	1
Quincy Sun Column	18
Conferences	1

Citizen Police Academy Alumni Association has 52 members. These individuals volunteered 800 hours assisting the Quincy Police Department in its Crime Prevention Programs.

Five of these volunteers completed a 24 hour Community Emergency Response Team Train the Trainer Program, by Massachusetts Emergency Management. These five individuals, along with Officer Hanna, have been instructing seniors on what to do in an emergency, flood, fire, tornado, hurricane,

natural disasters, and terrorism. The four week program has been presented at three senior complex's as of the end of this fiscal period. Alumni Association members also built a float for the 2001 Christmas Parade.

Animal Control Officer

Donald Conboy

Stray Dogs/Cats	
Reclaimed by Owners	101
Adopted Dogs	56
Cats/kittens Adopted	211
Cats/kittens euthanized/died	24
Dogs euthanized/died	5
Citations Issued	12
Complaints Investigated	4
Hearings before	
Chief of Police	3
Hearings with	
Clerk of Courts	1
Deceased Animals	
Removed from Streets	773
Birds for West Nile	
Virus Testing	25
(tested positive)	10
Dog Licenses Issued	
April 2000 – March 2001	1898
Dog License Issued	
April 2001-June 2001	1606

The Quincy Animal Shelter volunteers continue to make huge strides in the care of all stray and abandoned animals in the City of Quincy. The volunteers take care of all animals after they have been under Animal Control for ten days. The animals are then cared for by the veterinarians from VCA. Some of these animals are in miserable condition when they arrive at the shelter and require extensive treatment. After they are returned to good health, they can be adopted.

EMERGENCY MANAGEMENT

William F. Falco, CHIEF OF POLICE



Fiscal Year 2002

In January, 2002, Mayor Phelan formed a Public Safety Committee, comprised of qualified individuals in both the public and private sectors, whose mission is to ensure that Quincy is a safe place to live, work and visit through the development and implementation of integrated city-wide public safety plans. A large part of the committee's task is to revise and bring up to date the City's Comprehensive Emergency Management Plan ("CEMP"), the master plan for emergency management, including preparedness, response and recovery.

Two subcommittees of the Public Safety Committee were formed to address certain issues that were not contained in the existing CEMP.

The Local Emergency Planning Committee ("LEPC") whose mission is to develop a written response plan for responding to a hazardous material incident within the city was formed in accordance with the guidelines set forth by the Massachusetts State Emergency Response Commission. As of this writing Quincy is in the process of becoming certified as a Start-Up LEPC which should be attained in August 2002.

The process includes training emergency responders (police, fire, emergency medical services, public works, etc.) to levels indicated in the plan. At a minimum, first responders must

be trained to the awareness level. The emergency response plan must be exercised at least once a year and the committee must create a system to collect, store, and respond to public requests.

The School Safety Planning Committee developed a city-wide school safety plan to ensure that all schools have a safety plan that contains crisis management guidelines. This integrated plan for all schools will serve as a blueprint for administrators and teachers to prevent and intervene in crisis situations that could occur in our schools. The plan has been finalized and will be reviewed by the School Committee and the Mayors' Public Safety Committee. Upon review and approval, the school safety plan training program will commence for every public school in Quincy. The training and implementation plan has an expected completed date of spring 2003.

Emergency Management was placed under the direction of Quincy Police Department Acting Chief William Falco while a search takes place to name a new Director of Emergency Management. A concerted effort is underway to professionalize this area of public safety to ensure that Quincy is prepared to deal with emergencies effectively, in today's world.

Mayor's Committee on Public Safety

Mayor William Phelan	Chairperson
Ron Donovan	Director of Operations, Mayor's Office
Thomas Gorman	Chief, Quincy Fire Department
Chief William Falco	Chief, Quincy Police Department
Richard DeCristofaro	Superintendent of Quincy Public Schools
Ken McPhee	Director of Safety, Security and Transportation, QPS
Jane Gallahue	Quincy Commissioner of Public Health
Jay Fink	Quincy Commissioner of Public Health
Tom Koch	Quincy Director of Parks and Forestry
Joseph Shea	Quincy City Clerk
James Shannon	Senior Vice President of Administration, National Fire Protection Association
Arthur Cote	Senior Vice President of Operations, National Fire Protection Association
Christine Schuster	Chief Executive Officer, Quincy Medical Center
H.A. Shaughnessy III	President, Shawmut Crane & Rigging, Inc.



PUBLIC WORKS

Jay J. Fink, P.E., COMMISSIONER



Public Works Annual Report

Public Works Fiscal Year 2002

The Department of Public Works (DPW) is charged with maintaining the City's infrastructure and solid waste disposal. It has recently become the primary entity responsible for a number of environmental issues pertaining to Quincy's salt marshes, ponds, other water bodies and public lands. In addition, the DPW is responsible for the construction and maintenance of all schools and public buildings.

The Public Works Department mission is to provide appropriate service levels for the City's infrastructure, but must also have a vision of the future needs and well being of the community. Today's DPW is in a constant state of flux and growth, taking care of the present while anticipating future needs and opportunities.

In looking toward the future, the DPW undertook the oversight of the design and building of the Thomas Crane Public Library addition. The Library is one of the most utilized resources in the City. Residents have shared City official enthusiasm and pride in this achievement. The Library is used extensively by every age group from pre-schoolers to seniors. Computers are now available for use by the public, as are a number of sitting areas and a coffee shop.

The future will also include a new golf course for Quincy. Quarry Hills is a public/private partnership, created to build a 27-hole golf course, four Little League fields, and an international size soccer field atop three former trash landfills. The clubhouse will have commanding views of the Boston skyline and the Blue Hills. This is the largest Public Works

project in the City's history, and involves 450 acres of land in Quincy and Milton, and 27 federal, state and local permits. Approximately 8,950 tests for soil quality are involved, as well as 547,000 truck trips to Quarry Hills from the Big Dig Project.

In an effort to preserve Butler Pond for future generations, the DPW applied for and obtained a grant to address the invasion of phragmites at the pond. Before the project started, 85% of the pond had been overtaken by the invasive plant. After the project, 100% of the pond had been opened up and restored. The result has been the return of habitat that had been unable to survive with the phragmites.

During this year of unprecedent homeland terrorism, DPW officials have participated in a network of meetings to address potential emergency scenarios, and protection of vital infrastructure and service capabilities. The DPW participated in the formation of the local Emergency Management plan to ensure that maximum awareness, prevention and safety steps are in place for the citizens of Quincy.

Recycling

The recycling program is in its twelfth year of a weekly curbside pickup. There is also a drop-off location at the DPW yard for residents who live in apartment buildings of nine or more units. Approximately 5,000 tons of recycled material was collected. The city receives \$10 a ton from a grant program developed by the Department of Environmental Protection. The city also receives a credit of \$39,000 a year credit from the company that collects the recycling. This year

various recycling-related grants totaled approximately \$150,000 in cash and equipment.

Household Hazardous Waste Collections

The DPW held four hazardous waste collections this year. Approximately 1,500 cars participated.

Compost Operation

The DPW yard serves as the deposit site for all the leaves and yardwaste collected from Quincy residents. The materials are processed into a reusable compost. Approximately 2,599 tons of compost was produced this year and utilized by the Parks Department for projects around the City.

Municipal Solid Waste

June 30, 2003 ends a seven-year contract with Browning Ferris Industries for weekly trash and recycling collection. With all the changes in rules and regulations that have taken place over the past three to four years, and the intense consolidation in the solid waste industry, municipalities have been facing an average of 40-50% increase for the past year and a half when negotiating new contracts for recycling and trash services. In an attempt to avoid such high levels of increased costs, the DPW has worked throughout the year to develop a Solid Waste Master Plan to address the City's needs for the next twenty years. This year the DPW will advertise a Request for Expression of Interest as a prelude to going out to bid, to allow us to preview vendors and costs without having to make a commitment. In the Request for Expression of Interest, the City has segmented every component of service so that it would be possible to contract with one company for trash collection and transportation and another for recycling. This would also permit more companies to respond. Further, transfer stations could bid directly to the City for disposal services instead of having that cost under the umbrella of the trash hauler.

Yardwaste

This year the DPW provided curbside collection for residents from mid April to the end of June. Due to budget constraints, collection was

provided twice a month during the months of July through October. From November 4 through mid December, weekly collection was re-instated as that is the heaviest time of the year due to the falling leaves. The drop-off for residents was also open as usual from mid-April to the end of December.

Television And Computer Monitor Disposal

In 1999, the Environmental Protection Agency (EPA) banned televisions and computers from landfills due to the lead content in the glass screens. Since the City's trash contractor could no longer collect the items, the DPW instituted a program wherein every Saturday residents may bring those items to the rear of the DPW yard from 9:00 a.m. to 12:00 noon and drop them off at no cost. The DPW then had to make arrangements with a vendor licensed to handle "universal waste". This created an additional expense of approximately \$45,000 yearly to the DPW budget.

Street Lighting

The DPW continues to maintain vigorous surveillance of streetlights, including reporting outages to the electric company for repairs and is responsible for payment of usage charges on a monthly basis. We also replace and repair over 200 streetlights owned by the City of Quincy.

Abandoned Vehicles

The DPW is responsible for tagging and removing abandoned vehicles throughout the City, and last year tagged over 125 vehicles and towed approximately ninety-five vehicles.

Street Sweeping

The DPW sweeps 1,008 streets four times a year. The Department sweeps the Central Business District of Quincy six nights per week as part of its daily operations. We also perform sweeping operations upon receipt of special requests for upcoming events.

Snow Operations

The DPW plows and maintains 240 miles of streets during the winter. Approximately 10,000 tons of salt and 8,000 tons of sand are used to

keep the roadways safe for vehicular and pedestrian traffic.

Furnace And Cunningham Brooks Flood Control

A final design has been completed for Furnace and Cunningham Brooks flood control. City officials and the DPW continue to work diligently with state officials, community activists and environmental authorities to help expedite this project.

Town Brook/Smelt Preservation Team

Recommendations from marine fishing experts and environmentalists for smelt restoration are being sought to incorporate into the Town Brook Flood Control Project. Quincy has hosted a Smelt Preservation Team in an effort to help restore smelt spawning. The team has representatives from the City of Quincy, the Metropolitan District Commission, the United States Army Corps of Engineers, the Division of Marine Fisheries and interested citizens. This is an important step in completion of the Town Brook Flood Control Project.

Sewer/Water/Drain Division

The City of Quincy Sewer/Water/Drain Division (S/W/D) responded to over two thousand (2000) telephone calls during FY02.

The Sewer Department responded to 876 calls relative to sewer backups. Three of which resulted in sewer main repairs and 42 service repairs.

The Drain Division had eight pipe repairs and 45 catch basins rebuilt and/or repaired. There were 83 flood calls. The primary locations were 90 Pontiac Road, 200 Newbury Avenue, Sheldon Road, 40 Willard Street, Ballou Street, 25 Connell Street, 49 Hunt Street, the dead end of Arlington Street, and a new location to the rear of 16-22 Edgemere Road. The area surrounding the bog and Division Street is being closely monitored.

Tidegate inspections were performed every six weeks. Catch basins that were cleaned numbered 1607.

The City has assumed jurisdiction over a section of the Town Brook Flood Control Project from the Army Corps of Engineers consisting of a 4,060-foot tunnel from Burgin Parkway to the Town Brook north of Washington Street.

Continuous maintenance is required to keep the grates clear of debris and the sedimentation basins from building up with silt and sand. Also, there is an aeration station on each end of the tunnel that requires attention.

There are ten pump stations in the City maintained daily by S/W/D personnel (four sewer pump stations, four water pump stations and two drain pump stations).

The Water Division repaired 44 water main breaks and 44 service leaks. In addition, the water crews completed 97 service renewals, 28 of which were lead service line replacements. The Division also replaced 23 hydrants during the fiscal year.

The Meter Shop reported 462 meter installations and 475 new outside reading devices, while 94 outside reading devices were rewired. Repairs were made varying from meter heads to broken wires totaling 676 repairs. Seventy meters were tested for accuracy.

Five hundred thirty-nine backflow prevention devices were inspected and 104 cross-connection surveys were completed. The inspectors also collected water samples weekly to monitor lead, copper and coliform levels.

The City's leak detector is required to survey half of the City's 230-plus miles of water mains each year. Also included in his duties are markouts showing where the sewer, water, and drain lines are for contractors working on City streets. These markouts numbered 440.

Permits issued for sewer/water/drains numbered 573, of which 400-plus required inspections.



Listed below please find construction projects begun in Fiscal 2002:

Public Works Construction Projects:

1. **Contract Name:** Street Resurfacing & Improvements Project-Primary Roads
Contractor Name: Derbes Bros., Inc.
Contract Amount: \$1,466,668.25
2. **Contract Name:** CDBG Funded Street Resurfacing & Improvements
Contractor Name: Todesca Equipment Corp.
Contract Amount: \$473,129.70
3. **Contract Name:** Washington Street Business District Improvements: Phase I
Contractor Name: P.A. Landers, Inc.
Contract Amount: \$802,624.60
4. **Contract Name:** Lancaster/Glenwood/Washington Street Drainage Improvement
Contractor Name: D & C Construction Co., Inc.
Contract Amount: \$798,641.00
Design: BETA Group, Inc.
5. **Contract Name:** Street Resurfacing & Improvements - Sept. 2001
Contractor Name: P.A. Landers, Inc.
Contract Amount: \$585,803.60
6. **Contract Name:** Watermain Improvements – Squantum Area
Contractor Name: McLaughlin Bros. Contracting Corp.
Contract Amount: \$1,592,774.50
Design: Weston & Sampson Engineers, Inc.
Contract Name: Quincy Shore Drive Sewer & Water Main Improvements

	Project: Phase I – Engineering Services & Design Weston & Sampson Engineers, Inc. \$285,000.00
7. Contract Name: Contractor Name: Contract Amount:	Area 6 Stormwater Pollution Abatement Project Weston & Sampson Engineers, Inc. \$76,500.00
8. Contract Name: Contractor Name: Contract Amount: Design:	Phase A-4 & A-5 Watermain Improvements Project McLaughlin Bros. Contracting Corp. \$676,798.25 Weston & Sampson Engineers, Inc.
9. Contract Name: Contractor Name: Contract Amount:	Elliot Avenue Drainage (design-study) BETA Group, Inc. \$8,200.00
10. Contract Name: Contractor Name: Contract Amount:	Storm Water Master Plan – Engineering Services BETA Group, Inc. \$54,800.00
11. Contract Name: Contractor Name: Contract Amount:	Cranch Hill Water Tank Demolition Costello Dismantling, Inc. \$32,800.00
12. Contract Name: Contractor Name: Contract Amount:	Brewers Corner & Quincy Point Commercial Corridor Economic Development Consulting Services Quincy 2000 \$60,000.00
13. Contract Name: Contractor Name: Contract Amount:	Rock Island Cove Sewer Evaluation Engineering Services SEA Consultants, Inc. \$35,000.00
14. Contract Name: Contractor Name: Contract Amount:	Drainage Study – Sixth Avenue & Washington Street Vollmer Associates \$6,500.00
15. Contract Name: Contractor Name: Contract Amount:	Sachem Street Drainage – Engineering Services (design) Weston & Sampson Engineers, Inc. \$315,000.00

Public Buildings Construction Project:

1. Contract Name: Contractor Name: Contract Amount:	Architectural Design of New Quincy High School Cole & Goyette Architects & Planners, Inc. \$1,517,500.00
--	--

2. Contract Name:	Snug Harbor & Bernazzani School Repairs – Construction Support/Supervision
Contractor Name:	Peterson Associates, Inc.
Contract Amount:	\$75,000.00
3. Contract Name:	Snug Harbor & Bernazzani School Repairs
Contractor Name:	Lockheed Window Corp.
Contract Amount:	\$1,233,000.00
4. Contract Name:	North Quincy High School: HVAC Repairs Project
Contractor Name:	P.J. Kennedy & Sons, Inc.
Contract Amount:	\$659,300.00
5. Contract Name:	Atherton Hough Masonry Repairs
Contractor Name:	South Shore Waterproofing, Inc.
Contract Amount:	\$138,888.00

Public Works & Public Buildings Projects Completed during Fiscal 2002:

1. Contract Name:	Hough's Neck Sewer Rehabilitation Project (design)
Contractor Name:	BETA Group, Inc.
Contract Amount:	\$30,100.00
2. Contract Name:	Area 7 Roadway Reconstruction Project
Contractor Name:	Derbes Bros., Inc.
Contract Amount:	\$1,239,458.80
3. Contract Name:	Hough's Neck Roadway Reconstruction Project
Contractor Name:	Derbes Bros., Inc.
Contract Amount:	\$788,815.00
4. Contract Name:	Street Resurfacing & Improvements Project – Secondary Roads
Contractor Name:	Derbes Bros., Inc.
Contract Amount:	\$498,946.50
5. Contract Name:	Solid Waste Planning Action Project
Contractor Name:	Environmental Partnership Group
Contract Amount:	\$20,000.00
6. Contract Name:	Densmore Street Reconstruction Project
Contractor Name:	P.A. Landers, Inc.
Contract Amount:	\$97,293.80
7. Contract Name:	North Quincy High School HVAC Repairs (design)
Contractor Name:	SAR Engineering, Inc.
Contract Amount:	\$50,000.00
8. Contract Name:	Water Distribution System onto GIS System
Contractor Name:	Weston & Sampson Engineers, Inc.
Contract Amount:	\$127,000.00

9. Contract Name:	Quincy Shore Drive Sewer & Water Main Improvements Project:
Contractor Name:	Phase I – Engineering Services & Design
Contract Amount:	Weston & Sampson Engineers, Inc.
	\$285,000.00
10. Contract Name:	Area 6 Stormwater Pollution Abatement Project
Contractor Name:	Weston & Sampson Engineers, Inc.
Contract Amount:	\$76,500.00
11. Contract Name:	Snug Harbor & Bernazzani School Repairs – Design
Contractor Name:	Peterson Associates, Inc.
Contract Amount:	\$75,000.00
12. Contract Name:	Clifford Marshall School Access Roadway Improvements Project
Contractor Name:	Derbes Bros., Inc.
Contract Amount:	\$419,583.00
13. Contract Name:	Atlantic & Broadmeadows Middle School Repairs
Contractor Name:	The Cheviot Corporation
Contract Amount:	\$1,628,441.00



TRAFFIC DIVISION - DEPARTMENT OF PUBLIC WORKS

John T. Gillon, DIRECTOR



Annual Report 2002

The Traffic & Parking Department became a division within the Department of Public Works this year, as part of a city-wide restructuring effort and is responsible for design and operation of traffic related infrastructure including maintenance of traffic signs, signals, pavement markings and public parking facilities. The division is also responsible for traffic studies and for reviewing private development plans. The traffic division must assess these development studies on a case by case basis and evaluate their associated traffic impacts and recommend any mitigation required or improvements which may allow a project to move forward without creating undue traffic congestion for Quincy residents.

TRAFFIC IMPACT REVIEW

2 Hancock Street

An application was reviewed for the removal of an existing building located at 2 Hancock Street and the construction of a ten story apartment building consisting of 280 apartments and 480 parking spaces. The project was evaluated for impacts on the existing roadway network based on trip generation of the new proposed land use combined with the existing traffic volumes and those in a no-build scenario for the year of 2007. Based on the Traffic Division's review, the proponent has made a commitment to donate land for a waterfront bikeway and provide money for its construction. The proponent has also committed to replacing the existing pavement markings on Hancock Street between the southbound ramp of the expressway to the Newport Avenue extension intersection, to include an exclusive right turn lane. This will increase the capacity of this roadway link.

Substantial additional changes to the existing traffic signals have been proposed to reflect the revised new intersection geometric.

Dunkin Donuts on Board Street/ Southern Artery

An application was reviewed to locate a Dunkin Donuts facility on the west side of Broad Street, 100 feet east of Southern Artery. The Traffic Division did a review of the existing and projected traffic volumes, and determined the queuing of vehicles from the facility particularly those involved with the drive thru would create problems. Both capacity calculation and gaps on the Southern Artery and Broad Street intersection were performed. The Traffic Division recommended that the project should not be pursued.

Route 3/Burgin Parkway Interchange Project.

The City's Traffic Division continues to work with the Flatley Company & Mass Highway in finding both solutions to mitigate the traffic flow on Center Street from the Crown Colony/Center Street intersection and regional solutions for motorist entering and exiting the City of Quincy from Route 3.

Joint Regional Transportation Committee

The City of Quincy continued to be represented by the City's Traffic Engineer on the Joint Regional Transportation Committee (JRTC) of the Boston Region Metropolitan Planning Organization. In this role, the City monitors and seeks to direct federal and state transportation initiatives and funding to its projects.

Design & Operations

A conceptual design plan was prepared for the School Department by the traffic division to enhance pedestrian safety at the Snug Harbor School. Parking and vehicle/pedestrian conflicts were evaluated and countermeasures developed for the school site.

Traffic Signal Improvements

Hancock/Newport Ave. Ext.

The traffic division created new signal timings and modified the signal hardware to enhance pedestrian safety at this location.

Count-down Pedestrian Signal Display Project

To enhance pedestrian safety by utilizing the latest signal display technologies, count-down pedestrian signal displays were installed at following locations:

- Falls Blvd. @ Quincy Avenue
- Beale St. @ Hancock Street
- Fenno House @ Linden Street
- 125 Granite Place @ Granite St.
- Washington St. @ Southern Artery
- 1000 Southern Artery @ South Street
- School Street @ Hancock Court
- Beale Street @ Greenwood Avenue

Centre St./West St./Common Street

The Traffic Division created new signal timings and modified the existing signal system from a pedestrian actuated signal to make it a semi-actuated traffic signal to allow vehicle actuation, along with pedestrian actuation. This enhanced

the safety for motorists exiting the side street, while allowing a safe crossing for pedestrians.

Centre St./Albertina St./Brook Street

The traffic division modified the existing signal system from a pedestrian actuated signal system and made it a semi-actuated traffic signal. This action was taken to increase the safety of motorists exiting the side street.

Pavement Markings

To provide increased guidance for motorists and improve safety at pedestrian crossings, particularly in the vicinity of schools, the Traffic Division installed approximately 120,000 linear feet of pavement markings. This included pavement markings in the form of centerlines, crosswalks and stop bars.

Signage

To meet the city's needs required under new ordinances and replace existing signs which are faded or vandalized, the city's sign shop fabricated 650 permanent signs and another 1000 temporary signs for special events. Those new signs required post installation on many locations.

Parking Operations

To combat illegal parking this year the City of Quincy intensified its parking enforcement program and Parking Control Officers (PCO's) were assigned to heavy parking violations areas. They issued some 24,806 tickets during January –December 2002 and brought in \$378,700 for the effort.

PURCHASING DEPARTMENT/ OFFICE OF PARKING CLERK

Alfred J. Grazioso, Jr., DIRECTOR



2001 – 2002 ANNUAL REPORT

Contracts..... 213

Regular Purchase Orders 9,952

All Purchase Orders..... 10,165

Bid Openings..... 60

Dollar Value Contract P.O.'s..... \$14,346,050.76

Dollar Value Regular P.O.'s..... \$36,124,652.00

Total Dollar Value All P.O.'S..... \$50,470,702.76

Purchasing Related Phone Calls

(incoming) 2,375

(outgoing) 2,089

Parking:

Hearing Requests (by mail) 452

Hearing Requests (in person) 592

Parking related issues and hearing requests (by phone) 2,808

Parking fines collected (in person) \$61,944.00

Parking fines collected (lockbox) \$268,191.00

Total parking fines collected..... \$330,135.00

RECREATION DEPARTMENT

Barry J. Welch, DIRECTOR



Annual Report

Quincy Recreation Department July 1, 2001 – June 30, 2002

From July 1, 2001 to June 30, 2002 the Quincy Recreation Department initiated, promoted, and utilizing trained leadership, produced recreational activities for residents of all ages and abilities. The Department was successful in producing activities that coincided with the natural resources of our community and the needs and interests of our residents.

Once again in FY2002 the key to the success of the recreation program is due in large measure to the quality of its leaders. Seasonal and part-time staff are the essential component of every recreation department activity. The ability of the Quincy Recreation Department to carry out its mission could not be realized without dedicated, trained recreation leaders. In the past year, 181 persons were employed by the Department in a part-time or seasonal capacity. The recreation director and the administrative secretary continue as the only full time employees.

BUDGET

Consistent with past practice, the budget of the department was prepared by the Recreation Director, presented and approved by the Park and Recreation Board, and then submitted to the Mayor for his review. The Mayor approved the department request and forwarded the intact budget to the City Council for their approval. The City Council unanimously approved the request as presented by the Mayor. The support of elected officials is essential to the delivery of these programs to Quincy residents. The total budget for FY2002 was \$734,247. This represented \$707,392 for personal services,

\$18,855 for current expenses and \$8,000 for contractual obligations.

The Department collected \$48,160 in program fees reducing the tax supported liability of the department to \$686,087.

In addition the Department conducts over 25 fee-supported programs, which comprise a separate self-supporting portion of Department activities. Over \$50,000 in programming was conducted in this manner.

HIGHLIGHTS

OLYMPIC TORCH STOPS IN QUINCY

On December 27, 2001 the City of Quincy was the noontime stop for the Olympic Torch which was carried by a succession of runners across America. The torch was enroute to Salt Lake City for the February 8th opening of the Olympic Games.

Recreation staff assisted special events coordinator Rhonda Merrill in this once in a lifetime event that brought thousands to Quincy Square in great anticipation. The day was further highlighted by the fact that retired Park Director Ray Cattaneo at age 71 was given the honor of carrying the torch down Hancock Street to the Quincy Square cauldron. It was then ignited to the delight of all. Quincy's own Olympic Bronze Medalist Karen Cashman then took the torch and started its run to Boston. Karen passed the torch to her brother Ron who continued to carry the flame on the next leg of its journey. The Recreation Department was extremely pleased that Ronald Cashman donated his official

Olympic Torch to the Recreation Department. The Olympic torch is on permanent display at the main office and is a lasting memento of a great and special day in the recreation history of our city.

20th ANNUAL SENIOR OLYMPICS

The Torch Run was a very special kick off to the City's celebration of its 20th year of conducting the **Senior Olympic Games**. Ninety-nine year old George Conway, carried a leg of the Olympic relay, has been a competitor in all 20 Quincy games. In May, 190 persons took part in eight days of events. Participants aged 55-100 took part in golf, softball, walking and running races, bowling, swimming, track and field events, horseshoes, basketball, free throw, darts, pool and volleyball. The games are co-sponsored by the Recreation Department, Council on Aging and Beechwood on the Bay. The Quincy Senior Olympics were the first senior Olympics in the state of Massachusetts and have set a standard of excellence for the past twenty years.

SUMMER

The core programs of the Recreation Department continue to center around the aquatic nature of our water front community. **The Learn to Swim Program** at the Lincoln Hancock Community School Pool, supervised by the Recreation Department, attracts over 750 participants for two four week sessions of lessons taught by staff trained in accordance to the standards of the America Red Cross. The lesson program conducted in July and August is augmented by a comprehensive **year round recreational swim program** that attracted over 20,000 persons to night and weekend recreational swims. These swims are conducted seven days a week during July and August and six days per week from September through June. The aquatic staff continues to have an unrivaled record of safety at the well utilized facility. **The William F. Ryan Boating and Sailing Program** continued to teach hundreds of Quincy youngsters the skills of rowing, sailing, and

canoeing at its facilities in the natural salt-water lagoon of Black's Creek. The seasonal program in Merrymount Park is conducted in July and August. The instructors also supervise a highly successful adult program in Quincy Bay, which for the first season utilized the 32' Person Sailboat that was donated by Mr. Paul Griffith. The new boat proved perfect for adult training purposes and was a valuable addition to the program. The traditional end of season participation in Quincy Bay Race week was a highlight for fifteen members of the advanced sailing class, while nautical day attracted 400 persons to end the season.

The **free supervised playgrounds** were conducted in nineteen locations. Thousands of youngsters from all neighborhoods of the city took part in daily events and weekly field trips. The field trips went to Franklin Park Zoo, Canobie Lake, George's Island, Patriot's Training Camp and Water Country. Sports activities and tournaments included Six on Six Soccer, Wiffle Ball, Three on Three basketball, Street Hockey, Knock Out and Hot Shot Basketball. The annual Arts and Crafts display was conducted at City Hall with Squantum playground "Kermit the Frog" winning top honors in the public balloting. Beechwood Knoll finished second with "Felt M & M'S". The Department conducted an end of season closing barbecue and field day in Merrymount Park.

Twilight Hoop at Fenno Street Basketball courts enjoyed another successful season with 14 teams enrolled in the program for middle school boys and girls and high school girls. The program was conducted for five weeks, Monday through Thursday during July and August. A championship tournament was held in the final week.

With the establishment of a new public school program for special needs youngsters, the Happy Acres **Summer Program** saw a significant drop in registration. Despite this smaller group, a fine summer of activities was enjoyed by these most deserving of youngsters. The Monday through Friday program featured weekly bowling, car

washes, and visits to the pool and the boating/sailing program. Youngsters also enjoyed sports activities and field trips to Fenway Park and Roger Williams Zoo. The city provided transportation to and from the program.

The Hershey Track and Field National Youth Program was supervised by the staff of Quincy Recreation Department for the 24th year. Over 250 boys and girls took part in the local meets at Veteran's Memorial Stadium. Over 50 youngsters then qualified for the Massachusetts State Championship in Billerica. The girl's 11/12 relay team won the State Championships, but did not qualify for the National Championship. This event is open to youth age 8 through 13. Ms. Angela Hogrell was again selected from the staff to be a national chaperone.

The Summer Sports Clinics and Instructional Workshops were conducted on a self-supporting basis for the 18th year. These programs are extremely popular with the participants and their parents with more than 800 youth taking part in 17 different weekly programs. Directors and staff contribute greatly to the success of these activities and the enjoyment of each participant. Summer Sports Clinics and Instructional Workshops are Tennis (4), Wrestling, Girls' Basketball, Boys' Basketball, Soccer, Arts/Crafts (2), Musical Theatre Workshop, Television Production Workshop, Dance, Golf, Camera, Baseball, Track, Field, and Distance, Competitive Swimming, Cheerleading and Volleyball.

Art's in the Park celebrated its seventh year with six great shows by Rex Trailer and his Boomtown Revisited Tour. This free series visited Parks in each of the city's six wards. All programs were from 6:30-8:00p.m. The department also provided staff for the popular Wednesday night concerts at the Ruth Gordon Amphitheater.

FALL AND WINTER

The 31st Annual Tennis Championships were conducted at the Russell Park Tennis Facility in

September. The Quincy Municipal Credit Union continued to provide financial support and act as the tournament co-sponsor. John Franceschini was back as tournament director in a post he has held for over 20 years. This year's champions were crowned as the best of Quincy residents in nine categories.

The champions are:

Men's Singles- Lionel "Shine" Buckley Cup, Jirawat Aektanasap; Men's Doubles The Henry "The Master" McAuliffe Cup, Dave Hamburger and Mike Kenney; William F. Ryan Cup, Mixed Doubles - Jirawat Aektanasap/Lorena Asllanaja: Men's 50 and Over - Joe Ryan, Men's 35 and Over - Ron Bartels; Women's Singles - Francesca DiBona; Boy's 16 and Under Michael Chan: Men's "B"-Billy Harding; City Employees - Geoffrey Meade

September 13th-16th the 4th Annual Quincy ArtsFest was held on the grounds of Merrymount Park. Sponsored by the Quincy Park and Recreation Department and the Quincy Art Association this event attracted over 8000 persons. The juried Art and Photography shows, Quincy Art Association members show and young artists show have come to be a must see event featuring the best talent on the South Shore. With two days of live entertainment this free program attracted families in very large numbers for a day of fun and food and interactive activities.

The 18 week Learn to Skate Program for youth 6-14 was conducted under the watchful eye of Mrs. Anne Eagles. This program at Quincy Youth Arena has had over 150 children enrolled for weekly lessons. Mrs. Eagles is a U.S.F.S.A. teaching professional.

The core of the winter recreation program is the free After School, Night and Saturday Open Gym Program. Starting in November eleven neighborhood gyms were supervised by recreation staff, offering a variety of gym activities for youth age eight through high school. The 2001-2002 program, which concluded in April at the following locations: Atherton Hough, Atlantic,

Beechwood Knoll, Clifford Marshall, Bernazzani, Merrymount, Montclair, Point Webster, Snug Harbor, Squantum and Wollaston. Participants were able to choose the location of their choice and enjoy hundreds of hours of supervised activities in their neighborhood. During Christmas and February School vacation these locations expanded the hours of operation to provide over 150 additional hours of free supervised activity each vacation. In addition to providing a safe, warm, supervised recreation environment, these vacation programs were well received and deemed necessary by Quincy's working parents.

Squantum gym was the champion of the Elementary Basketball Jamboree, held in March. The Department conducted annual end of season Basketball Tournament. The middle school championship was won by Snug Harbor Gym. The George Dunn Trophy was given to the high school division champions was won by the team representing Sterling Gym to conclude winter gym program.

The Recreation Department hosted the **Elk's National Free Throw** contest at 12 location throughout the city. Boys and girls age 8/9, 10/11, and 12/13 competed with over 250 taking part. City champions were crowned and Quincy champions advanced to regional playoffs. Aileen Croke was the 12/13 State champion. This event is funded by the Quincy Lodge of Elks #943.

For forty weeks the department co-sponsored a program for **Special Needs Adults** with Cerebral Palsy of Massachusetts. This program was conducted on Wednesday nights at the Lincoln Hancock Community School. Highlights of the season were the annual musical "Calendar Girl" and a field trip to see the holiday lightning at LaSalette Shrine. The Recreation Department also sponsored an Arts/Crafts professional who visited the program one Wednesday each month.

With Ragged Mountain in the second year of operating the Blue Hill Ski Area great improvement continued to be made to the

facilities. These improvements made for great skiing for the 60 youngsters enrolled in the **Learn to Ski Program** supervised by the Quincy Recreation Department. The five weekly lessons for youth age 8-14 provided 1 ½ hours of lessons, free skiing and supervised transportation. With great snow all season long this popular activity was a hugh success.

Adults continue to be active with the Department's Fitness Programs. **The Men's Drop in Basketball** was conducted from October to May on Monday night at the Atlantic Middle School Gym. This program is fee supported. The women were active in the popular **Fitness Program at the Fore River Clubhouse**

The program had over 100 participants in two separate classes. The classes were conducted Monday, Wednesday and Friday mornings from September through June. This program is fee supported.

Quincy High School Girls Soccer Coach, Don Martin joined with Paul Bregoli the Girl's Soccer coach at North Quincy High School to conduct a 14 week **Soccer Skills Program** for Middle and High School age girls. This program was held at Broad Meadows Middle School had over 100 participants. While a special eight week **Cheerleading Program** was conducted at the Wollaston School Gym for girls from all over the city who were in grades four, five and six.

On May 4th the annual **Cleaner Greener Quincy Day** tradition was continued by Mayor Phelan as he hosted a picnic for all the volunteers who had chipped in to clean our open spaces, beaches and other community sites. The recreation staff prepared a barbecue for over 500 persons with food donated by Stop and Shop.

Quincy's 51st Flag Day celebration was the longest in Quincy history thanks to some unwanted rain. The event was cut short on it's original June 15th date immediately after a great parade viewed by thousands. The rain caused the flag raising and fireworks to be postponed for

one week. On the following Saturday thousands gathered again at Pageant Field for a spectacular fireworks display and flag raising. The Recreation staff assisted in the organization of events for both weekends.

The Director of Recreation served during the year as a member of the Quincy Council of Aging, the Family Commission, and the Community Policing Commission. He also continues to serve as a member of the State Board of Directors of the Massachusetts Senior Games.

The Director of Recreation continues to serve as the managing trustee of the Dawes Memorial Estate. Through the service of Fleet Bank, the interest on the principle of the Dawes Family trust is utilized to sustain the building in accordance with the bequest of the Dawes' will. The site at 657 Quincy Shore Drive was used extensively by a variety of small groups. The building is ideal for small staff meetings. The Recreation Department continues to utilize the site as well as the Wollaston Mother's Club, Quincy Youth Baseball, the Quincy Bay Power Squadron, the Lipton Cup Regatta, the Circle

Yacht Club, Men's and Women's Softball Leagues, the Germantown Yacht Club, Alpha Delta Kappa, Quincy Telecommunications, Quincy Public Schools, and Alturas International.

QUINCY PARK AND RECREATION BOARD

FY2002 saw many changes in the membership of the Park and Recreation Board as Michelle A. Lydon resigned and was replaced in October by Jack Nigro with a vote of the Quincy City Council. At the time of annual appointments, Peter Kenny, Stephen Hawko, Frank C. Santoro and Howard F. Crowley left the board. Connie Driscoll from Ward One, Sandy Verhault from Ward Three, Anthony R. Sansevero Ward Four, and Robert Evans Ward Five, were appointed by Mayor Phelan to serve with existing commissioners Josephine Shea, Theodore Dechristofaro and Bryant L. Carter, Jr.



The organization of the Board for July 1st 2001 through June 30th, 2002 is as follows:

July 1st 2001 - February 2002

Peter Kenney
Chairman
Josephine Shea
Vice Chairman
Bryant L. Carter, Jr.
. Secretary

Stephen Hawko
Howard F. Crowley
Theodore DeCristofaro
Michelle A. Lydon (July-September)
Jack Nigro (appointed in October)
Ronald Mariano
Frank C. Santoro

March 2002- June 2002

Josephine Shea
Chairman
Jack Nigro
Vice Chairman
Bryant L. Carter, Jr.
Secretary
Theodore DeCristofaro
Connie Driscoll
Robert Evans
Ronald J. Mariano
Anthony R. Sansevero
Sandy Verhault

ADMINISTRATION

Barry J. Welch
Director
Mary Elizabeth Dowling
Secretary
Nancy Joyce
Summer Program Director and Supervisor General

RETIREMENT BOARD

Edward J. Masterson, DIRECTOR



2001-2002

The Quincy Retirement Board manages the assets and oversees the administration of the Quincy Retirement System. There were changes in the makeup of the Retirement Board for the first time in six years. Mayor William Phelan appointed Francis X. McCauley as his representative on the Board. He replaced Robert

E. Foy III, whom had been a long time member of the Board in his capacity as City Auditor as well as former Mayor James Sheets' appointee. Richard Crespi was reelected to the Board when he overcame a strong bid by Carol Block.

The five members of the Board are:

City Auditor (ex-officio)	Michael E. McFarland
Mayoral Appointee	Francis X. Mcauley
Elected Member	George F. McCray
Elected Member	Richard P. Crespi
Appointed by other four	Roger E. Perfetti

The Retirement Board makes the policies and the office staff carries out those directives in the administration of the System. The Board and its staff ensure that the Retirement System operates within the guidelines of M.G.L. Chapter 32 and the Public Employee Retirement Administration Commission regulations. The Board also has the responsibility of managing the assets of the system in a prudent manner to ensure the long term financial stability of the system.

The investment returns of the Retirement Systems funds were negative for the year. The Quincy Retirement System's return was about –1.00% for the calendar year ended December 31, 2001. Although the absolute return was a poor number, the Board's performance relative to the other 105 Retirement Boards in the State was good. The Board's investment returns ranked in the top third.

Much of the year was spent closely monitoring the progress of the Early Retirement Incentive Bill in at the Massachusetts State legislature. There was a tremendous amount of interest by our membership as to the status of the bill and the exact language contained therein. The Retirement Board staff tracked its progress through the Legislature's website, the Massachusetts Association of Contributory Retirement System's legislative liaison and our own local delegation. Once the bill had been enacted, the City Council and Mayor Phelan accepted it for the employees of the City of Quincy, allowing eligible employees to add up to five years on either age or service.

The members of the system contributed over \$4.6 million through their weekly withholdings and the City and Housing Authority contributed \$15.6 million to the Retirement System.

The Retirement System paid out \$22.3 million in pension payments for the year. The breakdown of that total is: (in thousands)

Regular Payments	16,450
Survivors	1,130
Ordinary Disability	200
Accidental Disability	3,260
Accidental Death	1,290

The Retirement Board staff is available to all members of the system for any kind of question regarding retirement benefits, from eligibility to projections of future benefits.



QUINCY PUBLIC SCHOOLS

Dr. Richard DeCristofaro, SUPERINTENDENT



ANNUAL REPORT

Fiscal Year 2002

In this, my first annual report as the fifteenth Superintendent of the Quincy Public Schools, I would like to share with you my vision and some of the progress we have seen thus far within the school system.

Vision Statement

My vision for the Quincy Public Schools is to have a system and learning community that functions with cohesive and unified goals that are understood and shared by all stakeholders. All areas of the school system will consistently communicate, collaborate, and cooperate in order to provide a culture that creates an effective, safe, and nurturing environment in which children and young people may grow and learn.

School Community Partnership

With the signing of the Stop and Shop Supermarket agreement with the Merrymount School on June 6, 2002, the Quincy School-Community Partnerships has reached 111 partnerships agreements in which the nineteen elementary, middle, and high schools are actively engaged. Every school in the Quincy Public Schools system has at least two major businesses or agencies as its partner.

The annual meeting of the partnerships was held in April. Over 250 people attended the morning session. A partnership Book documented the activities of all the partners in their respective schools. Mr. Robert Reich, a candidate for Governor, was the guest speaker.

The Historic Walk for Education, a collaboration between the Quincy Community Partnership and

the Foundation for Excellence, had 225 people walk for the school system. The money gained from this walk went to teachers and classrooms.

QPS Team Structure

The building blocks of our school system's organizational structure and network of communication are its teams.

Every principal, coordinator, and director serves on more than one team. Information is shared, data is collected, products are generated, ideas are formatted, and discussion is made by those teams.

The Curriculum, Assessment, and Professional Development Teams touch our classrooms most directly. In the past year, the Curriculum Team has published time allotment standards for every subject at every elementary grade level. Thanks to this effort, no student, parent, or teacher will ever wonder how much time per day or week an elementary student will be taught math, science, social studies, English, or a special subject.

Handbooks were also created, published and distributed to inform all parents of the end of year standards we expect our elementary students to master. Course description booklets went home to parents of our sixth, seventh, and eighth graders as well.

Course syllabi were created for all high school offerings. Test item banks are being stocked with questions to be used by all high school teachers as they build future mid terms and finals.

The Assessment Team has been equally productive. It has built a District Curriculum Accommodation Plan to assist principals and teachers in ensuring that all efforts are made to meet student needs in our regular education as well as special education classrooms.

This team also oversees our system's testing efforts; including the MCAS and Stanford Nine instruments, and expanding its focus to include the alternative assessment of our special needs students, and portfolio assessments in writing and social studies. Data gathered through such tests is being used to build Individual Student Success Plans. These offer remedial and support programs to students who did not fare as well on the MCAS and Stanford as they can and will.

Lastly, the Professional Development Team brought the efforts of its two sister teams into our classrooms through our teachers and principals. This team planned and supervised workshops in the areas of leadership and literacy, management and math, and more. Teachers taught themselves and teachers taught each other. They shared their best practices. They shaped our best hopes for a brighter future.

Enrollment

The current enrollment of the Quincy Public Schools is 8,976 students. Pupil teacher ratio has remained at or lower than that the policy set by the Quincy School Committee. Approximately 74% of Quincy's high school students go on to further education after graduation.

New School Committee Member

With the election of William J. Phelan as Mayor, a vacancy opened within the School Committee. After a joint meeting with the City Council, Mrs. Elaine F. Dwyer was elected to fill the position and finish the term. Mayor Phelan is now Chairman of the School Committee.

Appointments

Several new appointments were made this year. Ms. Judy Todd was appointed Director of Special Education and Ms. Kathleen Foley appointed Principal of the Parker Elementary

School. Dr. Carmen Mariano was appointed Assistant Superintendent for Schools and Personnel. Dr. Mariano worked for the school department previously and came back to the school department after a ten-year hiatus.

Robotics Program

The Robotics team made up of students from both Quincy High and North Quincy High had another very successful year. This is the sixth year Quincy has been competing in regional robotics competitions. With the help of the Gillette Company, employees and students worked long nights to finish their mechanical robot. The team went on to Connecticut for a competition. Unfortunately, after the September 11 attack, school trips outside the New England area were cancelled and the team could not go on to further competition in Florida.

Team 9A Program

This program is an approach for students to be in a personalized educational environment and have a small classroom experience, flexible scheduling, teacher mentoring, academic support, individualized career counseling and homework support. This program is for students who did not get enough points to go from the ninth to the tenth grade. When students leave this program, they will be able to fit right into the scheduled classes.

Vanguard School

The Reay E. Sterling Middle School was selected as one of only eight schools to be named a 2002 Vanguard Model by Mass Insight Education. The Vanguard models are part of the Building Blocks Initiative for Standards Based Reform that recognizes fundamental change being implemented by the schools to raise academic standards. Sterling was recognized for continuous improvement in student achievement brought about by teacher-driven collaboration and initiative to drive change throughout the school.

Plant, Grounds and Buildings

Preparations for a new Quincy High School have proceeded. There is a project underway for new windows at the Bernazzani and Snug Harbor

Schools and the air conditioning system at North Quincy High School was completed.

Kindergarten Entrance Age:

After much discussion and input from the community, the School Committee made a policy change in the Kindergarten Entrance Age. Beginning in the 2003-2004 school year, children entering kindergarten must be five years old on or before October 31, 2003. Beginning in the 2004-2005 school year, children entering kindergarten must be five years old on or before August 31, 2004. In subsequent years, children must be five years old on or before August 31 of the given school year.

Early Literacy Program

The Early Literacy Program was developed in five elementary schools. Teachers worked with 20 students in a one-to-one situation and 25 students in a small group format. The goal was to instruct students in three protocols of reading to a point above the classroom average and then introduce them into the balanced literacy classroom guided reading groups at grade one. Students are full members of the classroom balanced literacy program participating in all components of the program. Classroom teachers continue to assess students with running records.

The literacy teachers share the student's portfolio on a regular basis with classroom teachers.

Budget

At the end of this year there was a budget deficit. The areas of concern were utilities, and Special Education. Spiraling costs for outside placement and tuition increased more than 100%. Quincy had an unpredictable increase of student needs and increases in transportation daily rates. Many public hearings and many Budget Subcommittee meetings were held to get the public's input on how best to come to a solution and to meet the next year's budget.

A resolve was passed to establish the Quincy Public Schools Local Education Fund, which will allow citizens of Quincy to donate money through the City for the School Department. On June 19, 2002, the School Committee approved the FY03 Budget at \$61,705.605.

Conclusion:

Although funding at the State level appears to be bleak, we enter into a new school year full of optimism. Through the efforts and ingenuity initiated by Quincy Public Schools administrators, staff, the Mayor, and the School Committee, the Quincy Public Schools remains an excellent school system.

QUINCY SCHOOL COMMITTEE

2002

The Honorable William J. Phelan, Chairman

Christine M. Cedrone, Vice Chairman

Jo-Ann M. Bragg

Elaine F. Dwyer

Ronald J. Mariano

Michael E. McFarland

Linda K. Stice

**Richard DeCristofaro, Superintendent of Schools
and Secretary to the Quincy School Committee**



VETERANS' SERVICES DEPARTMENT

Henry P. Bradley, DIRECTOR



VETERANS' SERVICES DEPARTMENT 2002 ANNUAL REPORT

General Omar N. Bradley, U.S. Army once stated "**We are dealing with veterans, not procedures, with their problems, not ours.**" This statement reflects the attitude of the personnel of the Veterans' Services Department of the City of Quincy. The department is dedicated to meet the needs of the city's veterans.

The staff consists of Director Henry P. Bradley, Graves Registration Officer Thomas Stansbury, Patricia Healey and Marianne McCormack, Administrative Support Staff and Fran McMorrow, Director of the Sheila McIntyre Veterans' House.

The number of cases aide	529
Total benefits distributed.....	\$199,786.46
State Department Reimbursement at 75%.....	\$126,784.06
Workers' Compensation and Assigned Cases.....	\$4016.53
The total in person inquiries to this Department by veterans seeking information or assistance on medical care, housing, VA loans, pensions and financial assistance.....	1302
Nursing home visits.....	32
Quincy Gold Star Parents, Spouses and 100% Disabled Veterans receiving the annual \$1500.00 Annuity from the Commonwealth	145
Total amount received from Annuity.....	\$217,500.00
Total number of Quincy Veterans/dependents receiving VA benefits.....	8,217
Total amount of VA benefits received by Quincy Veterans	\$8,975.346.00

The Guest Speaker for Veterans' Day was Bob Curry, Quincy Businessman and a Korean War Veteran.

The Guest Speaker for Memorial Day was Fran McMorrow, Director of the Veterans' House and retired

First Sergeant-U.S. Army.

In September 2001, we refurbished the Civil War Monument in Mount Wollaston Cemetery. Beginning in October, we refurbished 30 square markers.

In December we were issued a Certificate of Merit from the Disabled American Veterans for being a Pearl Harbor Program Facilitator during the 60th Anniversary of Pearl Harbor.

Late January, we distributed information packets to all the churches in Quincy for "Four Chaplains' Sunday" which has been mandated by Congress to be the first Sunday in February.

Also in February, Mr. Bradley invited a group of Black Veterans, "The Tuskegee Airmen" to both Quincy high schools for a Presentation and a Question and Answer Session during Black History Month. They were well received by the students and they attended a luncheon at the

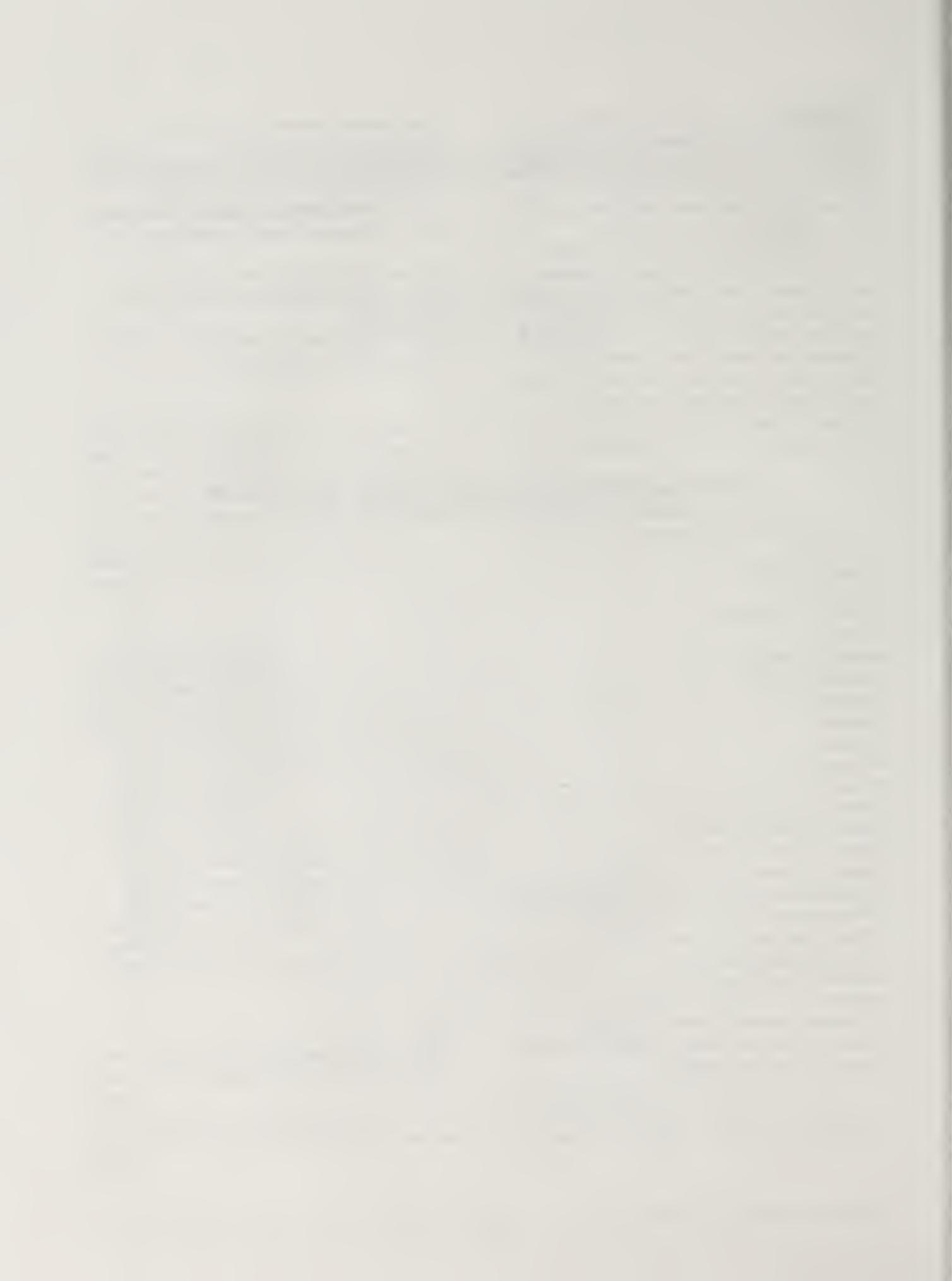
Three Seasons Restaurant at Quincy High School.

During this past year, Mr. Stansbury supervised an intern from Eastern Nazarene College/VA Work Study Program in researching the history on the 78 Memorial Squares located in our city.

We continue to assist our veterans in filing for VA pensions, disability claims, housing loans, educational and vocational training, medical care, as well as burial and graves information.

2002 ANNUAL REPORT OF GRAVES REGISTRATION OFFICER VETERANS DECEASED DURING THE YEAR:

World War I	1
World War I & II	0
World War II	154
World War II & Korea	4
Korean	48
Korean & Vietnam	3
Vietnam	36
Lebanon	0
Granada	0
Panama	0
Persian Gulf	0
Peacetime	3
Burials in Quincy Veterans' Lot	8
Burials in Quincy Cemeteries	71
Burials Outside of Quincy	123
Burials in Bourne National Cemetery	47
Deceased Veterans Cards Filed in Veterans Dept	249
Burial records added to Computer files	2408
Flags Placed on all Veterans' Graves	6500
Squares Flagged in Quincy	78
Replaced Bronze Square Markers	3
Applications for Government Markers	35
Government Markers installed in Quincy	30
Furnished Flags for Various Flag Poles	21
Bronze Flag Holders Repaired	110





Section

III

Financial Statistics

ASSESSORS OFFICE

Marion A. Fantucchio, Chairperson



FISCAL YEAR 2002 ANNUAL REPORT

Fiscal year 2002 was a revaluation/recertification year as required by statutory law. The real estate market was still in an upward swing and showed no signs of slowing down. Interest rates were low which encouraged much new construction, both in new buildings and in additions to existing buildings.

The Board of Assessors did the revaluation of residential properties in house and hired a consultant to help them with the revaluation of commercial and industrial properties. On average residential values increased 30 – 40%. This put the sales price versus assessments at a 95% ratio.

The City of Quincy is on quarterly bills. The first two bills issued are preliminary bills based on the prior years taxes. When the tax rate is set in December any increase in the taxes is divided between the third and fourth payments. Since for Fiscal Year 2002 the values were not certified in December, the Board of Assessors was instructed to issue a third preliminary tax bill.

The Department of Revenue finally certified the values in mid March which allowed the tax rate to be set and the tax bills issued on April 6th. The final values had a sales price to assessed value ratio of 98%.

Because of the late mailing of the fourth, or actual, tax bill, the tax increase for the year was added entirely to this fourth bill. Though the tax rate went down, the increased values and resulting taxes had a dramatic impact. On average, the increase in the taxes was \$600.00, though there were many that had a lesser

increase and many that had a greater increase and some that did not increase.

The tax rates for Fiscal Year 2002 were \$13.15 for residential properties, down from \$15.94 and \$26.91 for commercial, industrial and personal property, down from \$33.56.

There were 1,005 abatement applications filed, 872 on residential properties, 122 on commercial properties and 11 on personal property. Most of the residential applications were socio-economic problems rather than problems with value.

Statutory law requires values to be at full fair cash value based on sales or the market. To assist the elderly, the Mayor and City Council requested Chairperson of the Board, Marion A. Fantucchio, to speak at workshops throughout the City, to explain the various exemptions, tax deferrals and the senior work program available from the City through statutory law. In addition the COLA for the Clause 17D (surviving spouses, persons 70 or over) and Clause 41C (persons 70 or over) which was adopted. This increased the limit on the assets and the exemption amount for Clause 17D and the limits on income and assets for Clause 41C. Hundreds of people attended these workshops and many took advantage of what was available.

There were 1,683 applications for personal exemptions approved. These were for elderly persons, surviving spouses, blind persons, disabled veterans, tax deferrals and others.

A total of 1,642 building permits were received and reviewed by the Board of Assessors. Based on the building permits, 3043 deeds recorded at

the Registry of Deeds affecting ownership and other documents on subdivisions, mergers and changes of address, 5,185 changes on the Assessors records were processed.

There were 78,949 motor vehicle excise tax bills issued and 2,818 boat excise tax bills issued.

3,040 abatements due to sale, trade, incorrect place of garaging, personal exemptions, etc. were processed against these bills.

FISCAL YEAR 2002 TAX RATE SUMMARY

A.	Total amount to be raised	\$209,746,629.01
B.	Total estimated receipts	94,079,322.47
C.	Total Levy.....	\$115,667,306.54
D.	Distribution of Tax Rates and Levies	

(A)	(B)	(C)	(D)	(E)
Class	Levy Percentage	Levy By Class	Valuation By Class	Tax Rates
I. Residential	65.9774%	\$76,306,935.72	\$5,802,808,800.00	\$13.15
II. Open Space				
III. Commercial	28.1135%	32,524,069.15	1,208,623,900.00	\$26.91
IV. Industrial	1.7955%	2,077,217.88	77,191,300.00	\$26.91
V. Personal Property	4.1136%	4,759,083.79	176,851,869.00	\$26.91
Totals	100.0000%	\$115,667,306.54	\$7,265,475,869.00	

Valuation

Real Estate.....	\$7,088,624,000.00
Tangible Personal Property	176,851,869.00
Total Valuation of the City as determined for January 1, 2001	7,265,475,869.00

Total Valuation of Motor Vehicles as of June 30, 2002	320,866,770.00
Total valuation of Boats as of June 30, 2002.....	17,779,000.00

Total valuation of the City of Quincy Including Motor Vehicles and Boats.....	\$7,604,121,639.00
--	--------------------

Tax Rates

Residential	Commercial/Industrial
\$13.15	Personal Property \$26.91

STATUTORY EXEMPTIONS GRANTED FOR FISCAL YEAR 2002 UNDER THE PROVISIONS OF THE FOLLOWING CLAUSES:

	NUMBER OF EXEMPTIONS	AMOUNT ABATED
SEVENTEEN D	432.....	\$75,434.22
SURVIVING SPOUSES AND ELDERLY PERSONS		
EIGHTEEN	14.....	26,689.31
HARDSHIP		
TWENTY-TWO VETERANS		
TWENTY-TWO(A-F).....	655.....	166,750.00
TWENTY-TWO A.....	10.....	4,250.00
TWENTY-TWO B.....	2.....	1,550.00
TWENTY-TWO C.....	2.....	1,900.00
TWENTY-TWO E	57.....	32,100.00
THIRTY-SEVEN A	83.....	41,500.00
BLIND		
FORTY-ONE C.....	388.....	191,750.00
ELDERLY PERSONS 70 YEARS OF AGE OR OVER		
FORTY-ONE A.....	36.....	3,069.37
DEFERRED PERSONS 65 YEARS OF AGE OR OVER		
FORTY-TWO AND FORTY-THREE.....	4.....	13,067.17
SURVIVING SPOUSES AND MINOR CHILDREN OF POLICE OFFICERS AND FIRE FIGHTERS KILLED IN THE LINE OF DUTY		
TOTALS.....	1,683.....	\$638,060.07

AUDITOR

Michael McFarland, AUDITOR
Rick Fitzpatrick, ASSISTANT AUDITOR



Annual Report

JUNE 30, 2002

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
ASSETS			
Current:			
Cash and cash equivalents	\$ 30,812,532	\$ 6,323,824	\$ 37,136,356
Investments	2,670,748	2,057,130	4,727,878
Receivables, net of allowance for uncollectibles:			
Property taxes	7,025,364	-	7,025,364
Motor vehicle excise	1,110,288	-	1,110,288
User fees	2,735,806	341,802	3,077,608
Departmental and other	207,049	-	207,049
Intergovernmental	1,206,822	-	1,206,822
Due from other funds	-	179,111	179,111
Other assets	-	5,000	5,000
Noncurrent:			
Loans receivable	12,100,000	-	12,100,000
Other receivables, net of allowance for uncollectibles	7,933,673	-	7,933,673
Capital assets, net of accumulated depreciation	<u>114,279,437</u>	<u>901,748</u>	<u>115,181,185</u>
TOTAL ASSETS	180,081,719	9,808,615	189,890,334
LIABILITIES			
Current:			
Accounts payable	5,377,328	405,662	5,782,990
Accrued liabilities	11,735,868	396,748	12,132,616
Due to other funds	179,111	-	179,111
Deferred revenue	-	742,800	742,800
Notes payable	4,300,000	-	4,300,000
Bonds payable	6,565,905	55,000	6,620,905
Other liabilities	5,760,130	-	5,760,130
Noncurrent:			
Bonds payable, net of current portion	60,570,046	220,000	60,790,046
Other, net of current portion	<u>38,723,383</u>	<u>-</u>	<u>38,723,383</u>
TOTAL LIABILITIES	<u>133,211,771</u>	<u>1,820,210</u>	<u>135,031,981</u>
NET ASSETS			
Invested in capital assets, net of related debt	50,619,677	626,748	51,246,425
Restricted for:			
Federal and state grants	3,513,120	-	3,513,120
Permanent funds	3,120,596	-	3,120,596
Other purposes	7,651,236	-	7,651,236
Unrestricted	<u>(18,034,681)</u>	<u>7,361,657</u>	<u>(10,673,024)</u>
TOTAL NET ASSETS	<u>\$ 46,869,948</u>	<u>\$ 7,988,405</u>	<u>\$ 54,858,353</u>

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2002

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Business-Type Activities		Total
					Governmental Activities	Revenues	
Governmental Activities:							
General government	\$ 7,647,852	\$ 381,325	\$ 151,104	\$ 238,257	\$ (7,115,423)	\$ (7,115,423)	
Public safety	38,881,696	1,659,046	1,908,700	1,266,415	(35,075,693)	(35,075,693)	
Education	86,588,071	1,587,761	35,452,943	2,056,230	(48,281,052)	(48,281,052)	
Public works	44,009,736	20,900,905	7,129,990	4,130,828	(13,922,611)	(13,922,611)	
Health and human services	6,845,611	47,691	-	442,663	(2,667,092)	(2,667,092)	
Culture and recreation	6,065,961	-	-	355,744	(5,267,554)	(5,267,554)	
Employee benefits	37,912,238	-	-	-	(37,912,238)	(37,912,238)	
Interest	2,782,098	-	-	-	(2,782,098)	(2,782,098)	
Intergovernmental	3,971,272	-	-	-	(3,971,272)	(3,971,272)	
Total Governmental Activities	234,704,535	24,576,728	44,142,368	8,990,406	(156,995,033)	(156,995,033)	
Business-Type Activities:							
Quincy College	<u>11,101,580</u>	<u>13,451,604</u>	<u>-</u>	<u>-</u>	2,350,024	2,350,024	
Total primary government	<u>\$ 245,806,115</u>	<u>\$ 38,028,332</u>	<u>\$ 44,142,368</u>	<u>\$ 8,990,406</u>			
General Revenues:							
Property taxes					114,279,379	-	114,279,379
Motor vehicle and other excise taxes					7,748,183	-	7,748,183
Penalties and interest on taxes					1,085,385	-	1,085,385
Grants and contributions not restricted to specific programs					25,841,440	-	25,841,440
Investment income					756,971	123,051	880,022
Miscellaneous					9,989,787	-	9,989,787
Total General Revenues					<u>159,701,145</u>	<u>123,051</u>	<u>159,824,196</u>
Change in Net Assets					2,706,112	2,473,075	5,179,187
Net Assets:							
Beginning of year					<u>44,163,836</u>	<u>5,515,330</u>	<u>49,679,166</u>
End of year					<u>\$ 46,869,948</u>	<u>\$ 7,988,405</u>	<u>\$ 54,858,353</u>

BALANCE SHEET

June 20, 2002

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and cash equivalents	\$ 9,755,216	\$ 21,057,316	\$ 30,812,532
Investments	-	2,670,748	2,670,748
Receivables, net of allowance for uncollectibles:			
Property taxes	8,761,839	-	8,761,839
Motor vehicle excise	3,436,121	-	3,436,121
User fees	3,218,596	-	3,218,596
Departmental and other	7,049	1,115,644	1,122,693
Intergovernmental	7,860,500	364,351	8,224,851
Loans	12,100,000	-	12,100,000
TOTAL ASSETS	\$ 45,139,321	\$ 25,208,059	\$ 70,347,380
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accrued liabilities	\$ 6,327,380	\$ -	\$ 6,327,380
Deferred revenues	34,756,738	1,118,001	35,874,739
Due to other funds	4,585,238	971,201	5,556,439
Other liabilities	95,751	775,712	871,463
Notes payable	-	4,300,000	4,300,000
TOTAL LIABILITIES	45,765,107	7,164,914	52,930,021
Fund Balances:			
Reserved for:			
Encumbrances	2,790,411	-	2,790,411
Permanent funds	-	3,120,596	3,120,596
Unreserved:			
Undesignated, reported in:			
General fund (deficit)	(3,416,197)	-	(3,416,197)
Special revenue funds	-	9,017,732	9,017,732
Capital project funds	-	5,904,817	5,904,817
TOTAL FUND BALANCES	<u>(625,786)</u>	<u>18,043,145</u>	<u>17,417,359</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 45,139,321</u>	<u>\$ 25,208,059</u>	<u>\$ 70,347,380</u>

TREASURER

James L. Chiccino, TREASURER/TAX COLLECTOR



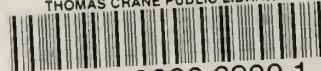
Statement of Revenues, Expenditures and Changes in Fund Balances for 2002

	General	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	113,045,935	-	113,045,935
Excises	7,748,183	-	7,748,183
Penalties, interest and other taxes	1,085,385	-	1,085,385
Charges for services	22,041,874	994,196	23,036,070
Intergovernmental	56,470,543	22,503,671	78,974,214
Licenses and permits	1,540,658	-	1,540,658
Interest earnings (loss)	832,065	(75,094)	756,971
Miscellaneous	4,677,902	4,737,924	9,415,826
Total Revenues	\$207,442,545	\$28,160,697	\$235,603,242
Expenditures:			
Current:			
General government	6,370,539	1,244,699	7,615,238
Public Safety	36,859,624	1,670,621	38,530,245
Education	73,716,554	13,888,518	87,605,072
Public Works	31,490,539	12,208,033	43,698,572
Health and human services	1,597,466	5,210,437	6,807,903
Culture and recreation	5,408,689	1,221,577	6,630,266
Employee benefits	37,912,238	-	37,912,238
Miscellaneous	-	86,213	86,213
Debt service	13,343,057	-	13,343,057
Intergovernmental	3,971,272	-	3,971,272
Total Expenditures	\$210,669,978	\$35,530,098	\$246,200,076
Excess (deficiency) of revenues over expenditure	(3,227,433)	(7,369,401)	(10,596,834)
Other Financing Sources (Uses):			
Proceeds of bonds	-	12,962,120	12,962,120
Operating transfers in	4,036,823	144,886	4,181,709
Operating transfers out	(31,613)	(4,150,096)	(4,181,709)
Total Other Financing Sources	\$4,005,210	\$8,956,910	\$12,962,120
Excess (deficiency) of revenues and other sources over expenditures and other uses	777,777	1,587,509	2,365,286
Fund Equity, July 1, 2001, as restated	(1,403,563)	16,455,636	15,052,073
Fund Equity, June 30, 2002	(\$625,786)	\$18,043,145	\$17,417,359

2065 006

PR

THOMAS CRANE PUBLIC LIBRARY



3 1641 0080 6900 1

60P31

6007 AUG

